

ANNUAL QUALITY ASSURANCE REPORT

2015-2016



Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE

BY



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

**(Affiliated to Bharathiar University, Coimbatore and Accredited With 'B'
Grade by NAAC, Bangalore)**

ARACHALUR - 638 101.

ERODE DISTRICT, TAMIL NADU.

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2015-2016

I. Details of the Institution

1.1 Name of the Institution

Navarasam Arts and Science College for Women

1.2 Address Line 1

Nagamalai, Arachalur

Address Line 2

Arachalur (PO),

City/Town

Erode

State

Tamil Nadu

Pin Code

638 101.

Institution e-mail address

navarasamcollegearachalur@gmail.com

Contact Nos.

0424-2357209 and 0424-2358109

Name of the Head of the Institution:

Dr.P.Logambal - Principal

Tel. No. with STD Code:

0424-2357209

Mobile:

9865723636

Name of the IQAC Co-ordinator:

Mr.G.Balakrishnan

Mobile:

9788618630

IQAC e-mail address:

navarasamcollegeiqac@gmail.com

1.3 NAAC Track ID(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

EC/62/A&A/018 dated 05.01.2013

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

www.navarasam.edu.in

Web-link of the AQAR:

<http://www.navarasam.edu.in/images/docs/aqar-2015-16.docx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.89	Jan, 2013	2018

1.7 Date of Establishment of IQAC : DD/MM/YYYY

19/07/2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i) AQAR for year 2012-2013 on 18.11.2015
- ii) AQAR for year 2013-2014 on 18.12.2015
- iii) AQAR for year 2014-2015 on 18.03.2016

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(AICTE for MCA only)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)
☐ CPP- Centre for Participatory Programme
☐ UGC Add on course

1.11 Name of the Affiliating University (*for the Colleges*)

Bharathiar University, Coimbatore.

1.12 Special status conferred by Central/ State Government —UGC /CSIR /DST/ DBT/ ICMR etc

Autonomy by State/Central Govt. / University NIL

University with Potential for Excellence	NIL	UGC-CPE	NIL
DST Star Scheme	NIL	UGC-CE	NIL
UGC-Special Assistance Programme	NIL	DST-FIST	NIL
UGC-Innovative PG programmes	NIL	Any other (<i>Specify</i>)	UGC-Add on Course
UGC-COP Programmes	NIL		

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Alumni Others (PTA)

Students

2.12 Has IQAC received any funding from UGC during the year?

Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Enhancement of quality assurance in all disciplines.

2.14 Significant Activities and contributions made by IQAC

- Faculty development programme for all existing faculty members to improve their self efficiency.
- Orientation programs for newly recruited faculty members in their respective fields.
- Discussion made for conducting the IQAC sponsored department seminar and inviting special guest.
- To conduct IQAC development programmes periodically and impressively.
- Efficient functioning of internal academic audit committee.
- And also initiated to do doctorate in their respective disciplines.

2.15 Plan of Action by IQAC/Outcome

*** *Attach the Academic Calendar of the year as Annexure-I***

Enclosed

2.16 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

Academic
Committee

Provide the details of the action taken:

- The management decided to organize academic interactions in the form of guest lectures, Seminars, Workshops and conferences by all the departments.
- Four faculty Members submitted Minor research Project.
- Nine faculty members completed Ph.D and Twenty two faculty members registered their Ph.D and continue their process.
- It has been decided to conduct National Level Seminar by IQAC during July 2016.

Criterion – I

I. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	-	-	-
M.Phil	07	-	-	-
PG	11	-	-	-
UG	14	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	13
Diploma	-	-	-	13
Certificate	-	-	-	13
Others	-	-	-	01
CPP	17	-	-	-
Total	51	-	-	40
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/ Core/ Elective option/ Open options
(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	✓
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒

Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

****Please provide an analysis of the feedback in the Annexure-II***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per the revision and up gradation made by the decision of the members of board of studies by Bharathiar University. During the year the University revised the syllabi meant for the programmes in English, Computer Science.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	125	110	15	Nil	Nil

2.2 No. of permanent faculty with Ph.D. 10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	15	15	-	-	-	-	-	-	15	15

2.4 No. of Guest and Visiting faculty and Temporary faculty 42 - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	16	07
Presented papers	03	02	Nil
Resource Persons	Nil	01	02

2.6 Innovative method adopted by the institution in Teaching and Learning:

- Teachers adopt innovation methods in Teaching such as OHP, LCD, ICT etc.
- Slow learners contact advanced learners in Budding system.
- Interaction between students and staff.
- Communicative lab has been established to enhance their communicative skills.

- E-assignment methods are implemented to students.
- College offers value added courses to enhance the moral and ethical values among the students.
- Yoga and meditation is a regular practice for all students.

2.7 Total No. of actual teaching days
during this academic year

198 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Conducting examinations and evaluation are the responsibilities of the affiliating university.

2.9 No. of faculty members involved in curriculum
Restructuring / revision/ syllabus development
as member of Board of Study/Faculty/Curriculum
Development workshop

02

NIL

NIL

2.10 Average percentage of attendance of students

93.03

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A TAMIL	44	15	27	-	02	95
B.A ENGLISH	127	03	64	52	08	93.7
B.Sc MATHS	65	37	25	-	03	95
B.Sc MATHS CA	32	13	06	-	03	90.6
B.Sc PHYSICS	34	17	16	-	01	97
B.Sc BIO	20	04	14	-	02	90
B.Sc CHEMISTRY	30	16	11	-	03	90
B.Sc CS	103	49	44	-	10	90.2
B.Sc IT	36	18	15	2	1	98
BCA	64	15	25	24	05	95
B.Com	77	05	57	05	10	87
B.Com (CA)	97	21	69	-	07	92
BBA	29	01	24	03	01	96
M.A TAMIL	08	03	05	-	-	100
M.A ENGLISH	20	-	17	-	03	85
M.Sc MATHS	48	30	15	-	03	93.7
M.Sc PHYSICS	15	13	02	-	-	100
M.Sc CHEMISTRY	07	04	01	-	02	71.4

M.Sc CS	32	15	17	-	-	100
M.Sc IT	16	15	1	-	-	100
MCA	29	16	13	-	-	100
M.Com	31	21	10	-	-	100
M.Com CA	28	23	05	-	-	100
M.Phil MATHS	15	-	03	02	10	33
M.Phil CS	16	-	12	4	-	100
M.Phil Commerce	24	01	11	09	03	87.5
M.Phil (ENG)	06	-	-	06	-	100

2.12 How does IQAC Contribute /Monitor/Evaluate the Teaching & Learning Processes:

- Wi-Fi connectivity is provided for the enhancement of Teaching learning process.
- The IQAC takes many efforts to increase and enhance the result performance both for slow and advanced learners.
- Supervises regularly the teaching learning methods.
- The IQAC committee calls all the department Faculty members often to discuss the enhancement and development of quality in respective discipline.
- IQAC takes efforts to understand the Teaching Learning method through feedback from Teachers and Learners.
- The IQAC initiates and decides that the academic audit committee to supervise and check the teaching and learning process regularly.
- Also the IQAC takes efforts in guiding faculty members to enhance and enrich teaching/learning process.

- IQAC takes enhancing steps with the help of various committees like staff council, academic committee, model exam committee, research committee and extra coaching classes for average students to equip the teaching learning process to score more marks.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	15
Faculty exchange programme	-
Staff training conducted by the university	06
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others(FDP in Navarasam)	105

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	-	-	-
Technical Staff	10	-	01	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC sponsored National level seminar has been proposed to conduct in the month of July 2016.
- IQAC encourages faculty members to take part in Minor / Major projects.
- To promote research climate and motivate the faculty for the academic excellence.
- It encourages all departments to organize seminars, workshops, conference etc.
- It motivates the faculty members to upgrade themselves by registering M.Phil and Ph.D.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	-	-
Outlay in Rs. Lakhs	5 Lakhs	-	ICSSR	-

No.of Major Research projects applied: 03

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	-	-
Outlay in Rs. Lakhs	45,000	70,000	UGC	-

No.of Minor Research projects applied: 14

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	14	-
Non-Peer Review Journals	01	-	-
e-Journals	-	-	-
Conference proceedings	01	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 Years	ICSSR	5,00,000	5,00,000
Minor Projects	2 Years	UGC	1,15,000	45,000 32,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(BSR)	-	UGC	10,00,000	10,00,000
Total	-	-	16,15,000	12,77,500

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	36
Sponsoring agencies	-	-	-	-	Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

02

No. of students registered under them

10

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="07"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="15"/>
		Any other	<input type="text" value="05"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Placement training and coaching: Every week in their respective area, Experts for bank examination were called. Coaching classes for Railway, TNPSC, UPSC, IT and also other various trainers are invited.
- Financial planning for development programme.
- Self-Help coaching is conducted.
- Various club such as Tamil Literary Association, English Literary Association, Science Club, New method Technological Club, Toy Making Club, Beautician Training Club, Painting Club, Tailoring Club, Cookery Club, Cultural club, Environmental Club, Handicraft Club, Placement cell, Jewellery Making Club, Disaster Management Club, Health centre, Hindi Learners club, Computer Learners Club and Embroidery Club activities are continuing.

- School adoption and book distribution to poor school students .
- Scholarship to economically poor students, Merit students by the management.
- Many activities and awareness programmes regarding Blood count, Blood pressure, Blood sugar, Height, Weight check up, BMI were conducted through Health centre.
- Through the English Language Lab, the staff members of the department develop the skills of the students to speak fluently and write flawlessly.
- PTA and Alumni association offers significant and constructive suggestions regarding extension activities.
- Earn while you Learn scheme was implemented to our students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.8 acres	-	-	15.8 acres
Class rooms	88 rooms	-	-	88
Laboratories	10	-	-	10
Seminar Halls	02	-	-	02
No. of important equipment's purchased (1-0 lakh) during the current year.	2169	87	Management	9,79,115
Value of the equipment purchased during the year (Rs. in Lakhs)	1,50,12,238	-	Management	-
Others (Vehicles)	24	-	Management	24

4.2 Computerization of administration and library.

Entire Administration and Library are fully computerized with the following Facilities:

- Internet facility is available in the administrative block through Wi-Fi.
- Institution library has Inflibnet version for various academic activities.
- Institution has well equipped Digital Library with internet facility which is available in the library for accessing research and relevant materials using online database.
- ICT has been integrated in the college activities.
- Internet centre in the computer lab is available for students.
- Up gradation of all the LAN's with the speed of 2 Mbps.
- Library Automation.

- There are 8 computers and 1 printer available in the library.
- Availability of Institutional Repository.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26811	55,73,566	399	1,16,006	27210	56,89,572
Reference Books	2010	810500	8	4080	2018	814580
e-Books	N-List					
Journals	117	65423	3	5585	120	71008
e-Journals	10	5300	-	-	10	53000
Digital Database	1	25000	-	-	1	25000
CD & Video	978	6750	10	2000	988	8750
Others *	222	-	30	-	252	-

* **Book Bank** - Donated by Staff Members and Students.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	666	07	70 (Wi-Fi campus)	Nil	-	12	13	02
Added	05	-	-	-	-	-	-	-
Total	671	07	70	-	-	12	13	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Students have easy access to computer, as computer labs are kept open even beyond college working hours.
- Audio-visual aids are provided.
- Library Infilbnet version for various academic activities.
- Both students and teachers have internet access.
- Computer learning facility and technical advancement for the enrichment of students in internet etc.,

4.6 Amount spent on maintenance in lakhs :

i) ICT

24,250

ii) Campus Infrastructure and facilities

2,56,300

iii) Equipments

85,250

iv) Others

Nil

Total :

1,35,800

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- IQAC motivates HOD's and faculty members to create performance and information relating to students support services.
- Displayed employment media information and all other information with regard to academic and administrative activities through notice board.
- Counseling programme for career opportunities and club activities programmes with regards to students support services.
- Placement cell is organizing every week training and coaching classes for various examinations such as TNPSC, Banking SET, NET, Railway, IT and self-employment.
- Student members in IQAC are encouraged and motivated to come-out with their views and suggestions for enhancement of quality of the institution for the progression

5.2 Efforts made by the institution for tracking the progression.

- The institution continuously monitors and ensures the achievement of learning out-come through analysis of the tests, examination results frequently.
- The interaction between teachers and learners develops and assists the projection of progression in the real sense.

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph. D.
2251	470	77	04

(b) No. of students outside the state

(c) No. of international students -

Men	No	%	Women	No	%
	-	-		-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2604	471	13	-	03	3091	2403	388	09	-	02	2802

Demand ratio: 1:1

Dropout : 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any).

- Every Saturday placement cell conducts classes for TNPSC, aptitude test, general knowledge, railway exams, bank exams, CA and competitions exams, NET, SET and UPSC.
- Every Saturday various clubs conduct related activities for getting self-employment opportunities.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="20"/>

5.6 Details of student counseling and career guidance

- To facilitate needs of students and fresher's a four days bridge course is conducted at the entry level.
- Tutor system is sponsored by the departments and 30 students are entrusted by a tutor and clock interactions are made by the counseling with the tutor which bring and yield good results.
- The college has guidance and placement cell which help the learners to step into the higher studies and employment.
- Coaching for communication skills and interview talents are conducted to all the learners.
- The students are encouraged to exhibit their talents and skills through various club activities on every Saturday in the institution.
- Placement cell also conducts the campus interviews for placement from various organizations.

No. of students benefitted

600

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	578	347	25

5.8 Details of gender sensitization programmes.

- The college has women counseling cell and the cell conducts number of programmes on various issues related to gender.
- Professional counselors are invited to conduct programmes for women staff and students to handle issues related to gender periodically.
- Women counseling cell conducts counseling programme every Saturday to women students and whenever counseling required.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support.

Source	Number of students	Amount
Financial support from institution	787	38,20,425
Financial support from government	434	34,42,230
Financial support from other sources	105	5,46,250
Number of students who received International/ National recognitions	32	6,97,000

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Awareness Rally, NSS Camp, Human Chain and Health Centre

5.13 Major grievances of students (if any) redressed: Yes,

- Transport facilities are increased.
- Library books are periodically increased.
- Helping economic poor students.
- Remedial and communicative classes are conducted.
- More Net lab hours are allotted.
- Arrangement for scholarship for SC / ST students.
- To arrange some facilities for hostel inmates.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Promoting rural women empowerment and elevating the community.

Mission:

- To develop potential academic excellence and quality education.
- To create and promote career opportunities for Students.
- To inculcate awareness and self-reliance among rural and weaker sections.
- To promote cultural and spiritual enrichment and create socially responsible citizens.
- To provide the livelihood atmosphere with modern technological infrastructure.

6.2 Does the Institution has a Management Information System: Yes.

The Management Information System (MIS) of the college has established the following areas:

- Administrative procedures
- Students admission Process
- Financial administration
- Students & Staff Attendance
- Staff appointment process
- Research activities
- Library management

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Competency based curriculum
- Faculty members act as members of board of studies (Bio-2) and insisit the change of the syllabus according to the demands of competitive world.
- Feedback from subject experts and students incorporated in curriculum.
- UGC offering career oriented and add on courses.

6.3.2 Teaching and Learning

- Use of ICT
- Various teaching methodologies like e-learning ICT, innovative practices.
- Methods of interaction between teachers and students.
- Lesson plans
- Feedback based teaching
- Computer learning and technology based teaching.
- The college has adequate number of qualified and competent teachers to handle all the courses.

6.3.3 Examination and Evaluation

- Formative evaluation
- Continuous evaluation
- Pre Examination preparation (Model Examination)
- Internal Examination
- Post examination review.
- Supplementary examination has been conducted by the university for the students with one arrear.

6.3.4 Research and Development

- Research committee identifies the ways and means for the promotion of the research.
- It also insists and encourages the young faculty members to register M.Phil and Ph.D programmes.

- It also guides the student and faculty members to present papers in National and international seminars.
- Financial support offered to faculty members to present papers and for encouraging to carry out major and minor projects.
- Taking efforts for getting grant from UGC for major and minor projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library advisory committee comprising of librarian and faculty members has been formed which actively performs various actions.
- The library is computerized and digitalized.
- The library has good number of rare book collections.
- Adherence of library rules to make it user friendly.
- Library is updated with 27210 books 59 journals and 67 magazines.
- ICT based instruments are purchased.
- 85 well furnished class rooms with adequate lighting and ventilation.
- Well equipped gymnasium.
- An auditorium with- in built audio / video system and a conference hall.
- Protected water supply is given to all students to staff members.
- Well furnished internet lab with 75 computers and Wi-Fi services.
- Well equipped air conditioned laboratories.
- Facility of 2 generators and 6 bore wells.

6.3.6 Human Resource Management

- The institution has sincere, dedicated and committed faculty members and also well qualified competent teachers to handle all the courses.
- Workshops and faculty development programmes are arranged for the faculty to enrich the knowledge and handle the classes effectively.
- Staff support programmes organized by staff welfare committee.
- The institution concentrates on developing a cordial relationship between staff members and students.
- Study leave for faculty members who pursue research works.
- Team spirit is the focal point of the management.
- Recruitment and selection are based on merit.
- Placement and inclusion are based upon their caliber.
- On the basis of HRM, the management is easily accessible to all categories of employers to satisfy all their needs.
- Monetary benefits are also provided to various categories of staff members according to their efficiency.
- The computer and internet facilities are available for the faculty members and departments.
- Students and staff members have the opportunities to pursue full time other academic degree, PGDCA, Tally etc through CPP.

6.3.7 Faculty and Staff recruitment

- The staff requirement is assessed on the basis of students strength, vacancies arising due to the staff members leaving the institution in between their service.
- The interview and appointment are as per the statutes of the affiliating university.

- Selection of faculty and staff members is done by the college committee and selection committee.
- At the time of selection, the management gives priority to merit, teaching experience and talent.
- The college has visiting faculty members to meet the requirements of learners in their areas of specialization.
- The college has competent staff selection committee and its decision is the base for appointment.
- Based on merits and teaching calibre.

6.3.8 Industry Interaction / Collaboration

- The institution established collaboration with EDISSIA and trying to make MOU's with ICSSR, NSDCE and Rubi Herbal.
- Linkage with industry facilitates the institution to contribute suggestions for curriculum development / enrichment.
- On the job training, summer placements, professional developments, consultancy, student placement all are made possible for the institution because of its linkage with industry.
- Executives from industries are invited to conduct workshops. Students are sent to industrial visit.
- The MCA, M.Sc(CS), M.Sc(IT), M.Com, M.Com(CA) students in the final semester undergo six month project work in reputed institutions.

6.3.9 Admission of Students

- MCA admission is done through counseling conducted by the Government of Tamil nadu.
- Admission of the students to various courses is based on merit, according to the norms of the government.

- Admission committee is constituted for the purpose of monitoring the admission process.
- Admission procedure is liberal as the college was established to serve the local people and especially for those living below the poverty line.
- NAAC accreditation (B Grade) makes the college as a preferred destination in this locality. To keep the rate of admission at the present level and to satisfy the norms of NAAC, the institution is quality conscious.
- A committee constituted by the institution discusses periodically to ensure the improvement of students admission.
- UG students of our college are encouraged on various basis for the admission of PG.

6.4 Welfare schemes for

Teaching	Academic achievements by staff members in curricular and co-curricular activities are felicitated by the management members. Personal loans for faculty members and salary advance are also given to the needy staff members. Gifts are given to all staff members for the festival for Deepavali and pongal. All the faculty members are honoured with memento in the Annual day for their efficiency for having brought good results and ranks.
Non-teaching	Concession to the wards in getting school concession, distribution of uniforms to the drivers, loan and bonus. Gifts for pongal and deepavali and Annual day function.
Students	Free education and fee concession to economically poor students, Add on courses, extra-curricular activities, remedial coaching, scholarships, Health care programmes and earn while you learn. Trying to make comprehensive insurance for all students.

6.5 Total corpus fund generated

2,89,70,460

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC, NAAC	Yes	Academic committee and IQAC
Administrative	No	No	Yes	Management and various committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NIL

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

- The alumni association contributes various services to the institution.
- The Alumni association donates scholarship to the economically poor students every year and offers monetary benefits to the students for higher studies and getting employment opportunities.

6.12 Activities and support from the Parent – Teacher Association.

- PTA meetings are conducted periodically every year.
- Counseling, suggestion, solving problems for students
- Feedback from parents, funding for the improvement of institution etc.
- PTA association distributes prizes for the proficiency and efficiency of students every year in the Annual day.
- PTA association offers scholarship to the economically poor students every year.

6.13 Development programmes for support staff

- Conducts Personality development programmes for staff members.
- Orientation programmes refresher courses for newly appointed staff members.
- Yoga and Meditation for staff members have been conducted.
- Helping fund for medical treatment for staff.
- Non-Teaching staff members have been encouraged to register themselves to continue higher education.
- Faculty members are provided with computer, internet, audio visual aids to facilitate teaching.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The institution conducts clean and green activities in the campus.
- Gardening, Cleaning and greening the premises.
- Rain water harvesting.
- Nature club facilities.
- NSS volunteers make the campus clean and green.
- Awareness programme on fire rescue by Disaster Management Club
- Plantation of sapling by Environmental Club.
- E-waste and hazardous waste management.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The institution and staff members are regularly introducing and creating innovative teaching methods to enrich the understanding capacity of the students and also all the subject faculty members are taking initiatives to make slow learners get through in their arrear papers.
- Motivating teachers to enrich research knowledge.
- Introduction of ICT, New methodologies teaching has been adopted.
- Introduced innovative concepts and methods through various club activities.
- Every week placement cell conducts TNPSC, Bank Exam, UPSE, IT coaching and many companies are invited for on-campus interview.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year .

- Communicative English classes and remedial classes have been decided to conduct in order enhance proficiency in English language skills.
- The plan of action is planned in the beginning of the year, the IQAC meeting and new methodology in teaching and learning process of higher education are processed.
- The action plan for conducting national seminars and conference.
- IQAC encourages and guides to conduct the events and action mention in the action plan.
- Various club activities guide the students to obtain the self employment opportunities.
- Faculty development programme and academic programmes.

- Through the creative and innovative Teaching / Learning methods the institution is trying to achieve academic excellency in all fields and also for various development programmes for students support.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Curricular activities and conductions of value add on courses.
- Club activities.

***Provide the details in annexure: Annexure III -**

Enclosed

7.4 Contribution to environmental awareness / protection

- Cleaning and greening campus activities
- World environmental day was celebrated and saplings were planted.
- Steam cooking is available
- Environmental awareness and protection activities.
- Herbal garden.
- Rain water harvesting.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

- Commitment on the part of teachers coupled with longing for learning on the part of students enable to produce better results and university ranks.
- Well disciplined students.
- Promoting research process and publication.
- Infrastructural facilities like library, laboratories, networked computers and teaching aids are learner friendly.
- ICT enabled and creative and innovative Teaching / Learning methods.
- Sports students are given free education, boarding and lodging.
- Life is safe for young girls both in the college and hostel.
- Fully computerized administrative department and library.
- Transport facilities are established for students from far-away places.
- Learners friendly infrastructure in the class room, library and laboratories.
- An exclusive higher educational institution for girls.
- Wi-Fi enhanced campus.
- Sincere and dedicated faculty members.

Weakness:

- Drop outs are due to marriages in between the period of study.
- Students from village area find difficult to pay fees.

Opportunities:

- NSS and Cultural activities, Club activities enhance the self employment opportunities.
- Free education for economically poor students.
- Institution strives to achieve autonomous status.
- Introduction of UGC-courses, communicative English and CPP courses.
- Creating a platform for self employment by promoting leadership qualities and entrepreneurial skills.
- Service to first generation rural learners.
- To focus attention on students needs.
- Encourage faculty members for research.
- Placement cell is functioning for employment opportunities and 17 club activities are practiced for the student's self employment.

Threats / Challenges:

- Reducing the student's dropout rates.
- Unhealthy competitive among colleges.
- Competition from government college and constitute college.
- Fluency in English communication is yet to gain momentum due to students from rural background.
- To mould the first generation learners to face global challenges.
- Taking initiative to bring students from other states.
- Curriculum needs updation to satisfy industry. But the college, as an Affiliated one has very little say in curriculum construction.
- Enhancing consultancy services.
- Shift in the medium of instruction from Tamil to English is posing threat to majority of the learners as they hail from rural background.

8. Plans of institution for next year

- i. To create more software programmes in the department level.
- ii. Decided to conduct IQAC National Level Seminar in the month of July 2016.
- iii. Reaccreditation process started.
- iv. Encourage faculty members to apply for major and minor projects.
- v. Upgrading campus networks and information technology.
- vi. To install solar panels to generate 100 KV additional power.
- vii. Conduct of more national and international conferences / workshops/ seminars.
- viii. Planning the activity by IQAC for quality enhancement of education.

Name G. BALAKRISHNAN



Signature of the coordinator, IQAC

G. BALAKRISHNAN, M. Sc., M. Phil.
Head, Dept. of Computer Science.
Navarasam Arts & Science College for Women,
Arachalur, Erode Dt. 638 101.

Name Dr. P. Logambal



Signature of the Chair person

Dr. P. Logambal
Principal
Navarasam Arts & Science
College for Women
NAGAMALAI, ARACHALUR (Po)
ERODE - 638 101.



Decided to conduct IQAC National Level Seminar in the month of July 2016.

Annexure-I

Plan of Action Outcome-2015-2016 JUNE – 2015

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURC EPERSON
1.	Computer Science	Seminar on “.NET Programming”	17.06.2015	Mr.N.Dharmalingam, Assistant Professor, Department of Computer Applications, Nandha Arts and Science College.
2.	Chemistry	Fresher’s Day	19.06.2015	Mrs.M.T.Daisy Rani, Assistant Professor in Chemistry, Navarasam arts and Science College for women, Arachalur.
3.	Computer Science	Project and Platform	26.06.2015	Mr.Karthick Swaminanthan M.Sc., M.Phil., Technical Head, S2I Vector Animation Academy,Erode.

JULY - 2015

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCE PERSON
1.	Computer Science	Seminar on “Mobile Operating System Technology”	01.07.2015	Mr.Karthick Swaminathan M.Sc., M.Phil., Technical Head, S2I Vector Animation Academy, Erode.
2.	Computer Science	Work shop on “Software Installation in Laptop”	04.07.2015	Mr.G.Balakrishnan, Head, Department of Computer Science Navarasam arts and Science College for women , Arachalur.
3.	Computer Application	Dot Net Technologies	04.07.2015	Mr.S.Manimaran, Developer , C Cube Technologies, Erode.
4.	Biochemistry	Word Framing, Color Match & Puzzle	04.07.2015	Mrs.P.Gowsalya, Head, Department of Biochemistry. Navarasam arts and Science College for women, Arachalur.
5.	Computer Science	Bridge Course to I- UG non math’s student	06.07.2015	Mrs.V.Punitha Asst.Prof Department of Mathematics. Navarasam arts and Science College for women, Arachalur.
6.	English	Bridge Course	06.07.2015 to 08.07.2015	Mrs.P.Gowsalya, Head, Department of Biochemistry, Mrs.V.Kalaiselvi, Head, Department of Physics, Ms.M.Jamuna. Head, Department of chemistry, Navarasam arts and Science College for women, Arachalur.

7.	Mathematics	Seminar on” Networking and Security”	08.07.2015	Mr.P.K.Amarnath, Operations Head and Consultant, Avatar Academy, Erode.
8.	Computer Science	Bridge Course to I-UG non Computer students	11.07.2015	Mr.G.Balakrishnan, Head, Department Computer Science Navarasam arts and Science College for women, Arachalur.
9.	Management	Bridge Course Financial Accounting	11.07.2015 to 17.07.2015	Mr.V.Sugumar, HOD of Management, Navarasam arts and science college for women, Arachalur.
10.	Computer Application	Bridge Course	16.07.2015	Mrs.A.Kalaiselvi, & Mrs.S.Karthigai , Assistant Professor in Computer Application.
11.	Mathematics	Department Meet	17.07.2015	Mr.I.Selvam, Vice Principal, Navarasam arts and Science College for women, Arachalur.
12.	Management	Bridge Course Basic Mathematics	18.07.2015 to 24.07.2015	Mrs.A.Mohanaa Devi, Asst. Prof Department of Mathematics, Navarasam arts and Science College for women, Arachalur
13.	Computer Science	Seminar on “ROLE OF PHP IN WEBSITE DEVELOPMENT”	21.07.2015	Mr.S.Sanashkumar , B.E., Software Developer , CCUBE Technologies, Erode.

14.	Bio Chemistry	Blood Grouping Campaign	21.07.2015	Mr.G.Balakrishnan , Head, Department of Computer Science, Navarasam arts and Science College for women, Arachalur
15.	Bio Chemistry	Jumping Balloon, IQ , Talent show.	25.07.2015	Mrs.M.R.Chitradevi, Assistant Professor in Bio Chemistry, Navarasam arts and Science College for women, Arachalur.
16.	Physics	Quiz , Debate And Photo Contest	25.07.2015	Mrs.V.Kalaiselvi, Head, Department of Physics, Navarasam arts and Science College for women, Arachalur .
17.	English	Guest Lecture	25.07.2015	Dr.N.Mythili, Asst.Prof in English, Sri Vasavi College, Erode.
18.	Computer Science	Department Association Meet “NavTech 2KXV”at Session – I	25.07.2015	Mr.G.Balakrishnan Head, Department of Computer Science, Navarasam Arts and Science College for Women, Arachalur
19.	Computer Science	Welcome Party for the I UG &I PG students at Session II.	25.07.2015	Mr.G.Balakrishnan Head, Department of Computer Science, Navarasam Arts and Science College for Women, Arachalur
20.	Management	“Bridge course – Introduction to computer science.	25.07.2015 to 04.08.2015	Mr.G.Balakrishnan Head, Department of Computer Science.

				Navarasam Arts and Science College for Women, Arachalur
21.	Mathematics	Department meet on “Application of Mathematics”	29.07.2015	Dr.D.Jayanthi, Assistant Professor in Mathematics Avinashilingam University, Coimbatore.

AUGUST - 2015

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCE PERSON
1.	Bio Chemistry	Breast Feeding Awareness	01.08.2015	Dr.R.Selvan M.B.B.S., DCH., Lotus Hospital, Erode.
2.	Management	Friendship Day Celebration	03.08.2015	Ms.R.Priya, Asst. Prof, Department of Management, Navarasam arts and Science College for women, Arachalur
3.	Computer Science	Visit to Book Fair	05.08.2015	Makkal Sindhanai Paeravai.
4.	Tamil	Welcome Party	05.08.2015	Mr.I.Selvam Vice Principal , Navarasam arts and Science College for women, Arachalur
5.	Management	Bridge Course Indian Economy	06.08.2015 to 13.08.2015	Mrs.C.Krishnaveni , Assistant Professor in Economics, Navarasam arts and Science College for women, Arachalur
6.	Commerce	Book Exhibition	06.08.2015	V.O.C. Park , Erode.
7.	Chemistry	Remedial Class For Allied Chemistry	07.08.2015	Ms.N.Mugila, Assistant Professor in Chemistry. Navarasam arts and Science College for women, Arachalur.

8.	Computer Science	Department Association Meet “Nav Tech 2KXIV” Quiz and Paper Presentation Competitions on “Current Technology”	08.08.2015	Mr.G.Balakrishnan, Head, Department of Computer Science, Navarasam Arts and Science College for Women, Arachalur
9.	Commerce	Department Inaugural & Seminar “Our Economy and your Success”	11.08.2015	Mr.A.R.Murali Dharan, CHE, Retd. Asst General Manager, Syndicate Bank , Bangalore Region , CEO ,ATLAZZ , Business solution , Chennai Director, SANWE Dairy Pvt Ltd, Chennai.
10.	Chemistry	Friendship day Celebration	12.08.2015	Ms.M.Jamuna , Head, Department of chemistry, Navarasam Arts and Science College for Women, Arachalur.
11.	Computer Application	Friendship day Celebration	13.08.2015	Mrs.P.Rathiga, Head, Department of Computer Applications, Navarasam Arts and Science College for Women, Arachalur.
12.	Physics	Autobiography of A.P.J.Abdulkalam.	14.08.2015	Mr.I.Selvam, Vice Principal, Navarasam Arts and Science College for Women, Arachalur.
13.	Commerce	Department Meet	14.08.2015	Mr.Karthick Swaminathan ., M.Sc.,M.Phil., Managing Director, Sri vector Academy, Erode.
14.	Chemistry	Department Inauguration & Guest Lecture on “Green	16.08.2015	Mr.Dr.K.Ponnusamy M.Sc., M.Phil., Ph.D., Government Arts and Science College,

		Chemistry”		Coimbatore.
15.	Tamil	Friendship day Celebration	17.08.2015	Dr.P.Bhuvaneswari , Assistant Professor in Tamil , LRG Women College, Tirupur.
16.	Computer Science	Workshop on “Digital Circuit Designing”	19.08.2015	Mr.G.Balakrishnan , Head , Department Of Computer Science. Navarasam arts and Science College for women, Arachalur.
17.	Computer Science	Department Association Meet “Nav Tech 2KXIV” Word Hunt and ADMAD Competitions	20.08.2015	Faculty members, Department of Computer Science, Navarasam arts and Science College for women, Arachalur
18.	Management	Department – PTA Meeting	20.08.2015	Mrs.K.P.Deepa, Asst. Prof, Department of Management. Navarasam Arts and Science College for Women, Arachalur.
19.	Commerce	Bridge Course	21.08.2015	Mrs.R.Vijaya Chandra, Head, Department of Mathematics. Navarasam Arts and Science College for Women.
20.	College	Inaugural Function	22.08.2015	Mr.Krishnaraj Vanavarayar, Secretary, Bharathia vidhya bhavan institutions, Coimbatore.

21.	Management	Department meet	22.08.2015	Mrs.K.P. Deepa, Asst.Prof in Management, Navarasam Arts and Science College for Women, Arachalur
22.	College	Inaugural Function	22.08.2015	Mr.K.Sivakumar MA.,(SW) M.A., Sun Tv Fame. & Dr.K.G.Senthilvasan M.Com., M.Phil., Ph.D., Registrar , Bharathiar University, Coimbatore.
23.	English	Guest Lecture(FN) & Literaria(AN)	22.08.2015	Mrs.S.Parveen Sulthana Head, Department of English, Navarasam arts and Science College for Women, Arachalur
24.	Physics	Friendship day celebration	22.08.2015	Mrs.V.Kalaiselvi, Head, Department of Physics, Navarasam arts and Science College for Women, Arachalur
25.	Bio Chemistry	Debate Competition	22.08.2015	Ms.O.R.Kasthuri, Asst Prof in Bio Chemistry Navarasam arts and Science College for Women, Arachalur

SEPTEMBER - 2015

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCE PERSON
1.	College	College Bazaar	09.09.2015 to 11.09.2015	Women Self Help Group
2.	Physics	Guest lecture on Job opportunities in Physics.	12.09.2015	Mrs.S.Sasikala & Ms.S.Mohanaparameswari, Assistant Professor in Physics. Navarasam Arts and Science College for Women, Arachalur.
3.	English	Literaria & Essay competition	12.09.2015	Mrs.P.Radhiga, Head, Department of Computer Applications. Navarasam Arts and Science College for Women, Arachalur.
4.	Computer Science	Extension Activity “New Innovations in IT”	14.09.2015	Mrs.A.Sumathi Asst. Prof, Department Computer Science. Navarasam Arts and Science College for Women, Arachalur.
5.	Computer Science	Industrial Visit For II PG Student	15.09.2016	-
6.	Bio Chemistry	Quiz Competition	19.09.2015	Mrs.V.Kalaiselvi, Asst. Prof, Department of Bio Chemistry. Navarasam arts and Science College for women, Arachalur.
7.	Computer Science	Industrial Visit For III UG Student.	21.09.2016	-

8.	Computer Applications	Segmentation in Digital Image Processing	22.09.2015	Dr.C.Kavitha, Asst. Professor, Department of Computer Science Thiruvalluvar Govt Arts and Science College, Rasipuram.
9.	Mathematics	Workshop on “LATEX”	23.09.2015	Dr.Thilagavathi, Vellalar College for Women .Erode.
10.	Computer Science	Aptitude Training for Final UG and PG Students	25.09.2015	Mrs.R.Vijaya Chandra, Head Department of Mathematics, Navarasam Arts and Science College for Women, Arachalur.
11.	Physics	Industrial Visit to Vishwesvaraya museum. Bengaluru	25.09.2015	Ms.S.Mohanaparameswari, Ms.V.Suganya, Ms.M.Revathy, Assistant Professor in Physics, Navarasam Arts and Science College for Women, Arachalur.
12.	English	Poetry Competition	26.09.2015	Mrs.M.R.Chitradevi, Asst.Prof Department of Bio Chemistry. Navarasam Arts and Science College for Women, Arachalur.
13.	Commerce	Department Seminar “Women Entrepreneurship”	29.09.2015	Mrs.L.Prabha, M.Com.,M.Phil.,PGDCA., (Ph.D) Senior Professor of Management, Rathinam Arts and Science College, Coimbatore.

OCTOBER – 2015

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCE PERSON
1.	Commerce	Bridge Course “Basics in Computer”	01.10.2015	Mr.G.Balakrishnan, Head Department of Computer Science Navarasam Arts and Science College for Women, Arachalur.
2.	Tamil	Dr.Abdulkalam Birthday Celebration	15.10.2015	Mr.I.Selvam Head of Tamil, Department Navarasam Arts and Science College for Women, Arachalur.
3.	Mathematics	Training Program on “Self Employment”	06.10.2015	Ms.K.Dhivya Branch Manager IQ memory Academy, Erode.

DECEMBER - 2015

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCE PERSON
1.	Tamil	Bharathiar 133th Birthday Celebration	11.12.2015	Mr.Saravana kumar, Syndicate member, Bharathiar university, Coimbatore.
2.	Management	Seminar on “Communication Skills”	16.12.2015	Mr.K.Arul Prabhu M.A., MBA. CIDT. Managing Director Mr.K.Sathival M.A., Executive Director No.1 Training Solutions.
3.	Physics	Workshop on Instrumentation.	17.12.2015	Mrs.S.Saikala & Ms.V.Suganya, Asst.Prof, Department of Physics, Navarasam arts and Science College for women, Arachalur.
4.	Computer Applications	Aptitude Training Program	18.12.2015 to 22.12.2015	Mr.K.Soundarjan Institute of Higher Mathematics Perundurai.
5.	Commerce	Department Seminar	19.12.2015	Dr.C.Vadivel Principal, Bharathiar University Arts and Science College, Sivagiri.
6.	Computer Science	Seminar Session I “Future Networking” Session II “Resend Trends in Computer	19.12.2015	Mr.K.MuthuKumar,Asst .Prof. AG Arts and Science College, Avinasipalayam. & Dr.S.Prasath, Asst. Prof,

		Applications”		Erode Arts and Science College, Erode
7.	Mathematics	Workshop on “Meditation”	21.12.2015 to 23.12.2015	Mr.N.Ramesh Center Incharge, Shri Ram Chandra Mission, Erode.
8.	Computer Science	Project Guidance to the Final UG& PG Students	26.12.2015	Mr.S.Manikandan, Head, Bluchip Technology, Erode.
9.	Physics	Year of Light Celebration& New year celebration.	31.12.2015	M.Jayashree, Assistant Professor in Physics, Navarasam arts and Science College for women, Arachalur.

JANUARY-2016

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCEPERSON
1.	Computer Applications	Aptitude Training Program - II	05.01.2016 to 07.01.2016	Mr.K.Soundarjan Institute of Higher Mathematics Perundurai.
2.	Commerce	Research work shop	07.01.2016	Mrs.G.Samundeesswari, Asst.Prof, Department of Commerce, Bharathiar University Arts and Science College, Sivagiri.
3.	Computer Science	Department Association Meet “Nav Tech 2KXVI”	08.01.2016	Mr.G.Balakrishnan Head, Department of Computer Science, Navarasam arts and Science College for women, Arachalur.
4.	Mathematics	Seminar on “Inner Engineering”	11.01.2016	Mr.K.Parivallal CEO, DMWCNC Centre, Perundurai, Erode.
5.	Tamil	Friendship day celebration	12.01.2016	Mrs.Sridevi Prasad, National Institute of Think Tank.
6.	Computer Applications	Department Meet	21.01.2016	Mrs.A.Kalaiselvi, Mrs.P.Chitra, Mrs.M.Sumathi, Asst.Prof, in Computer Applications. Navarasam arts and Science College for women, Arachalur.
7.	Computer Applications	Department Meet	21.01.2016	Mrs.L.Sudha, Ms.M.Yashothai Mrs.N.Shanmuga Priya Asst. Prof, Department of Computer Applications. Navarasam Arts and Science College for Women, Arachalur.

8.	Computer Science	Placement Training	22.01.2016	Mrs.S.Kanniya Asst. Professor, Department of Mathematics, Navarasam Arts and Science College for Women, Arachalur.
9.	English	Literary association & competitions.	25.01.2016	Mr.K.Radhakrishnan, M.A., M.Phil, Asst Prof, Vivekananda college for women, Erode. & Mrs.G.Esthervijayakala, Head, Department of Commerce, Navarasam Arts and Science College for Women, Arachalur
10.	English	Oratorical competitions.	29.01.2016	Mrs.R.Vijayachandra, Head, Department of Mathematics, Navarasam Arts and Science College for Women, Arachalur
11.	Tamil	Muthamizhuku mudi sutu vizha function.	30.01.2016	Dr.V.Irai Anbu, IAS, Principal secretary, Dept of Economics& Statistics, Dr.Sundara Avudaiappan, All India Radio, Chennai

FEBRUARY – 2016

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCE PERSON
1.	Computer Science	Extension Activity On “Uses of Computer in Real Life”	11.02.2016	Mrs.M.Logambal, Assistant Professor in Computer Science, Navarasam Arts and Science College for Women, Arachalur.
2.	Commerce	Department Seminar	19.02.2016	Dr.C.Vadivel, Principal, Bharathiar University Arts And Science College, Sivagiri.
3.	Mathematics	Valedictory Function	20.02.2016	Dr.P.Logambal, Principal, Navarasam Arts and Science College for Women, Arachalur.
4.	English	Guest Lecture	20.02.2016	Dr.C.Kumarasamy, Secretary & correspondent, Navarasam Arts and Science College for Women, Arachalur.
5.	Commerce	Department Seminar	22.02.2016	Dr.N.Deepa, Assistant Professor , Department of Commerce , Sri Vasavi College, Erode.
6.	Computer Science	Guest Lecture on “Environmental Awareness”	25.02.2016	Mr.I.Selvam, Head , Department of Tamil. Navarasam Arts and Science College for Women, Arachalur.
7.	Chemistry	Farewell Party	26.02.2016	Ms.G.Nithya, Asst Prof in Chemistry, Navarasam Arts and Science College for Women, Arachalur.

8.	Bio Chemistry	Siddha Medicine and its Importance	27.02.2016	Dr.Sathiyandhi. M.B.B.S, PCH, Arachalur.
9.	Bio Chemistry	Hi Girls ! Health Awareness in Girls !	27.02.2016	Dr.Kavitha Ganapathi , Solai Hospital , Erode.
10.	Commerce	Department Seminar	29.02.2016	Mr.U.Ilancheziyan, M.com., ACA,AICWA,ACS(Inter),MBA, PGDBM,DAA,CMA(London).Di rector ,Professional Education Study Center , Coimbatore

MARCH -2016

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCE PERSON
1.	Bio Chemistry	Overview of Diabetes Mellitus	01.03.2016	Dr.E.Thangavel , Monica Diabetic Care , Erode.
2.	Computer Science	Aptitude & placement Training for Final B.Sc<CS>& B.Sc<IT>Students.	03.03.2016	Mrs.S.Jayanthi , Assistant Professor , Department Of Computer Science, Navarasam Arts and Science College for Women, Arachalur.
3.	Physics	Science Exhibition	04.03.2016	-
4.	College	Annual Day	05.03.2016	Management, Navarasam Institution.
5.	Physics	Women Day Celebration	08.03.2016	Ms. J.Mobika & Ms.A. Anshy Tom Dhanya, Asst. Prof , Dept of Physics, Navarasam Arts and Science College for Women, Arachalur.

APRIL – 2016

S.NO	DEPARTMENT	PROPOSAL	DATE OF EXECUTION	RESOURCEPERSON
1	Commerce	Department News Bulletin Release	02.04.2016	Dr.S.Renugadevi , Karpagham University , Coimbatore.

Annexure-II

Feedback from stakeholders

IQAC periodically collects feedback from the stakeholders and following are the analysis of their feedback:

- Feedbacks about the teaching methodology from the students are collected.
- The views of representatives were conveyed to concern department heads through class committee meeting.
- By diagnosing the complexity of the learners and implementing right methodology of teaching.
- Feedback acts as a bridge to connect students and teachers to have easy access.
- Periodical meetings were conducted for Alumni to express their experience which helps in fixing the academic plan of the institution. Various programmes are to be conducted to add values in the existing programme were planned.
- Entrepreneurs and employees are invited by the departments to express their views. Communication skills of the students should be enriched and practical assignment should be given to students are expressed.
- Periodical Parents Teachers meeting are conducted to obtain feedback from parents. Their views are discussed and solved. Concern teachers have frequent discussions to solve the difficulties of the students.
- Curriculum activities of the institution are enriched and extended through the feedback obtained from Alumni meet, parents meet, employers and industrialist meetings.
- It is the routine process in the college that the outgoing students have to fill a feedback-form mentioning their experiences and grievances in the campus,
- Various grievances, Problems, issues mentioned by the students in the feedback like Net lab, Library, Office, Cash section, Hostel, Bus and canteen were rectified.

Annexure –III

Best Practices I and II

Best Practices – I: value education as a best practice

1. Curriculum:

Student's participation to enhance the quality education and values.

2. Objectives of the practice:

1. To develop and create the value added and quality of education.
2. The IQAC motivates the learners and faculty members to implement the plan of action.
3. Students and teachers are motivated to enhance the quality of education.

3. Context:

Students and faculty members play an efficient and enthusiastic role in developing values and quality of education. Both students and teachers are the important participants in the system of higher education.

4. Practices:

Various committees are formed for developing skill knowledge and efficiency.

Students and teachers are encouraged to participate in these committees for the development of curriculum activities.

Every Saturday the value education sections are organized to deliberate the human values, health and hygiene values.

The value and culture in the modern life against social evils and socialization has been imparted among the students.

Evidences of success:

- The alumni appreciate often in their meet for initiating the impact of value education and molding the students.
- The alumni also conveyed their appreciation and happiness for undertaking value education session of students.
- Parents are getting proud and pride regarding the value of life, culture of the society and approaching capacity of the neighbours and relatives because of the value education imparted by the institution.
- Faculty members are much interested by conducting counseling sessions for value education periodically.
- The institution is providing internet facility, maintaining good academic records, more usage of books in library, training and coaching classes for competitive exams for developing future opportunities and value of life.
- Guest lectures and eminent personalities are invited to develop the quality of education.

Resources:

- Exposure made by the eminent personalities visiting the college.
- Experience based learning by the teachers.
- Media especially print library resources, internet, Website, audio and visual media.
- Handout prepared by the teachers.

Best practices – II

1. Co-curricular activities:

Participation of students and faculty members in co-curricular activities.

2. Objectives:

- Club activities as yet another best practice.
- To develop skills in all fields, confidence building and creativity.
- To create employment opportunities for the students.
- To make them earn while learn.
- To develop leadership quality among students in team work.
- To get self help employment through club activities.

3. Context:

- Club activities.
- Resource for getting self employment.
- Developing computer knowledge skill.
- Students have innate talents-exploring and exposing such talents not only to motivate them but also brings laurels to the institution.
- The co-curricular activities and club activities are necessary in addition to the academic curriculum and to create self employment.

4. Practices:

- Every club consists of a coordinator among the faculty members from various departments.
- For club activities 40 students from various courses are selected for carry out the club activities and one student from final UG is designated as club incharge.

- The students of these clubs are well trained and coached for their self help employment for their future.
- Both UG and PG students involve placement cell and carrier guidance to secure right employment opportunity.

Various clubs and forums are:

1. Tamil Literary Association.
2. English Literary Association.
3. Science Club
4. New method Technological Club
5. Toy Making Club
6. Beautician Training Club
7. Painting Club
8. Tailoring Club
9. Cookery Club
10. Cultural Club
11. Environmental Club
12. Handicraft Club
13. Placement Cell
14. Jewellery Making Club
15. Disaster Management Club
16. Health Centre
17. Hindi Learners Club
18. Computer Learners Club
19. Embroidery Club

- All club activities are done by the above club members every Saturday two hours.
- The club coordinators invite expert from outside for coaching and training the club activities frequently. The remuneration for the expert is borne by the management.

Evidence to Success

- All club activities depend upon the future employment opportunities.
- The part time employment opportunities for learners are acquired skills for generating income.
- Through placement cell 347 students were placed.
- Through this club activities student exhibit their talents and their efforts are rightly identified. Some of the out gone students through these club activities have got self employment.
- Many alumni are appreciating the students for their self reliant and skill development.
- All the parents are appreciating the club activities done in the college every Saturday for exhibiting the talent of their daughters such as cooking, painting, Tailoring and embroidery etc.

Resources:

- Most of the faculty members of our college important resource persons.
- Experts are invited from outside to coach and train the respective club activities and the remuneration for the experts are paid by the management.
- The required accessories are purchased for all the club activities from the payment of management.

SAMPLE QUESTIONNAIRES FOR FEEDBACK FROM STUDENTS

AFFILIATED / CONSTITUENT COLLEGES

QUESTIONNAIRE NO: .1

NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

Students are required to rate the courses on the following attributes using 5- point scale shown. The Format given is for one course. Do the same for other courses on separate page.

5.00 4.00 3.00 2.00 1.50 0.0

A	B	C	D	E
↓	↓	↓	↓	↓
Highly Satisfied	Satisfied	Average	Dissatisfied	Highly Dissatisfied

S.No	Parameters	A Highly Satisfied	B Satisfied	C Average	D Dissatisfied	E Highly Dissatisfied
1	Bridge Course	✓				
2	Remedial Course	✓				
3	Co-curricular Activities	✓				
4	Teaching & Learning Methods (Latest Methodology)		✓			
5	Accessibility of the management	✓				
6	Library	✓				
7	Materials	✓				

8	Placement Activities	✓				
9	Value added Course	✓				
10	Various Club Activities	✓				
11	English Language Lab	✓				
12	Internet Facilities		✓			
13	Extra- Curricular Activities	✓				
14	Overall Infrastructure	✓				
15	Canteen Facilities		✓			
16.	Bus Facilities		✓			
17.	Hostel		✓			