



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
Navarasam Arts and Science College For Women	
• Name of the Head of the institution	Dr .R.KANIEZHIL
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04242357209
• Mobile no	9080334058
• Registered e-mail	navarasamartscollege@gmail.com
• Alternate e-mail	navarasamigac@gmail.com
• Address	Navarasam Arts and Science College for Women, Arachalur ,Erode-638101
• City/Town	Arachalur
• State/UT	Tamil Nadu
• Pin Code	638101
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Bharathiar University				
• Name of the IQAC Coordinator	G.Balakrishnan				
• Phone No.	9788618630				
• Alternate phone No.	04242357209				
• Mobile	9080334058				
• IQAC e-mail address	navarasamiqac@gmail.com				
• Alternate Email address	navarasamartscollege@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://navarasam.edu.in/documents/AQAR_2021_22.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://navarasam.edu.in/documents/Academic_Calendar_2023_24.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.89	2012	27/11/2012	04/01/2018
Cycle 2	B	2.35	2018	04/01/2018	25/12/2023
6. Date of Establishment of IQAC			19/07/2011		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSTITUTIONAL	NSS	BHARATHIAR UNIVERSITY	2024	60000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Organizing International/National Level Seminars, Conferences, and Workshops Organizing International/National Level Seminars, Conferences, and Workshops The Internal Quality Assurance Cell (IQAC) plays a pivotal role in organizing a growing number of international and national level seminars, conferences, and workshops. These events enhance the academic environment by bringing experts from various fields, fostering knowledge exchange, and providing students and faculty with opportunities to interact with leading professionals. Through these initiatives, the institution strengthens its academic reputation and provides students and faculty with exposure to the latest trends and advancements in their respective fields. Enhancing Faculty Publications in Peer-Reviewed Journals IQAC continuously motivates faculty members to increase their research output by publishing articles in peer-reviewed journals. This is achieved by facilitating access to resources, offering research training, and encouraging participation in national and international conferences. As a result, faculty members are able to contribute to academic discussions, enhance the institution's academic profile, and stay updated with current research trends. Furthermore, the focus on peer-reviewed publications improves the quality of teaching and Learning by ensuring that faculty remain at the forefront of their respective		

disciplines.

- **Encouraging Book and Chapter Publications**

In addition to journal articles, IQAC encourages faculty to publish books or book chapters. This initiative helps faculty showcase their expertise in specific subject areas and enhances their academic standing. By supporting faculty members in writing and publishing books, the IQAC contributes to the institution's growth as a center of academic excellence. These publications also serve as valuable resources for students and faculty alike, providing them with comprehensive and authoritative material for study and research.

- **Facilitating Funded Projects**

IQAC plays a critical role in securing funding for research projects by encouraging faculty to apply for government and private sector grants. The cell provides necessary guidance and assistance in the preparation of project proposals, ensuring that faculty members are well-prepared to secure external funding. By fostering an environment conducive to research, IQAC helps in the development of innovative solutions to real-world problems and enhances the institution's research capabilities.

- **Motivating Students for Field Work, Project Work, and Internships**

IQAC ensures that students are engaged in updated fieldwork, project work, and internships that are in line with industry standards and the latest trends in their respective fields. The cell works closely with academic departments and industry partners to identify opportunities for students to gain hands-on experience and apply theoretical knowledge. These experiences not only enrich students' learning but also make them industry-ready, enhancing their employability and preparing them for future professional challenges.

- **Implementing Innovative Ideas in AQAR Data Collection and Reporting**

The IQAC has been instrumental in implementing innovative ideas in the collection and reporting of data for the Annual Quality Assurance Report (AQAR). By introducing digital tools and streamlined processes, IQAC has improved the accuracy and efficiency of data collection, making it easier to track and report the institution's performance in various academic, administrative, and extracurricular areas. These innovations ensure that the institution maintains high standards of quality assurance and meets accreditation requirements.

- **Supporting Faculty Development Programs (FDPs)**

IQAC actively supports and organizes Faculty Development Programs (FDPs) to enhance the pedagogical skills of the faculty. These programs focus on

new teaching methodologies, technological integration in education, and research-driven teaching. As a result, faculty members are better equipped to engage students, improve learning outcomes, and contribute to the academic community with greater proficiency.

- **Promoting Interdisciplinary Collaboration**

IQAC fosters interdisciplinary collaboration by encouraging faculty and students to work together across different departments. This promotes the exchange of ideas, enhances problem-solving capabilities, and leads to innovative solutions. The interdisciplinary approach to research and learning helps the institution remain relevant to evolving global trends and ensures that both students and faculty are equipped to handle complex, multifaceted challenges.

- **Strengthening the Feedback Mechanism**

IQAC has strengthened the feedback mechanism, ensuring that students and faculty have a platform to share their opinions and suggestions. Regular feedback from students and faculty is analyzed, and necessary changes are implemented to enhance the quality of education, administrative processes, and overall institutional development. This continuous feedback loop contributes to creating a dynamic, student-centered learning environment.

- **Establishing Strong Industry-Academia Linkages**

The IQAC has been instrumental in establishing strong linkages between academia and industry. By organizing industrial visits, workshops, and internships, IQAC provides students with the opportunity to interact with industry professionals, gain practical insights, and develop skills that are relevant to current industry needs. These linkages also help in facilitating research collaborations and funded projects, further contributing to the institution's academic and research growth.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Facilitate an orientation Program for freshers (UG)	A 15-day Orientation program for first-year undergraduate students was conducted from 18/07/2022 onwards, introducing them to college life, academic expectations, and available student support services.
Organize FDP Programs	1. FDP on “Essential skills of effective teacher” and “Innovative Teaching Technique on 16/07/2022”

	2. Six days virtual international FDP on “Prominent Challenges in Computer vision Data intelligence” from 26/12/2022 to 31/12/2022 organized by Department of Computer Science and Department of Computer Applications 3. A one-week FDP on “Teaching Pedagogy: Cognitive Challenges, Strategies and Concerns” was organized from 02/01/2023 to 06/01/2023, aimed at enhancing faculty teaching methodologies
Empower the Department for Funding /Sponsorship Seminars	1. ICSSR sponsored National Level Seminar on “Digital Innovation in Business and Economy-Opportunities and Challenges” on 04/11/2022. It was organized By Commerce Department. 2. National Commission for Women sponsored one day National Seminar on Capacity Building and Personality Development Programme for UG and PG Students on 21.04.2023. It was organized by Navarasam Arts and Science College for Women
Encourage the Science Students for applying Funding Projects	Sanctioned Rs.7500 from TNSCST funded Project on the topic “Automatic Herbal Sanitizer “ by E. Punithavathi of II M.Sc (Physics)
Support to Host National Level Workshop on MATLAB	A National Level Workshop on MATLAB was held on 21/09/2022 and 22/09/2022, focusing on the practical applications of MATLAB in various fields.
Motivate the Departments to Conduct International Seminar /Conference	1. An Online International Seminar was organized on 23/09/2022 by the Computer Science and Computer Application Department, covering global trends in Computer Science. 2. The English Department organized an International Seminar on “Emerging Trends and Challenges in English Language and Literature” on 02/02/2023. 3. The Computer Science and Computer Application Department hosted an International Conference on “Challenges and Solutions in Data Science” on 21/02/2023, addressing issues and solutions in data science.
Encourage to Facilitate Placement Officer's FDP	The Placement Officer attended an FDP at Infosys Campus on 28/01/2023, enhancing skills and networking opportunities for better placement activities.

Arrange Special Seminar on Employment Opportunities		A seminar on "Employment Opportunities" was held on 28/08/2022 in association with the District Employment Office, Erode, discussing job opportunities and career growth for students.
Support to NSS to Organize Traditional Food Fest		A Traditional Food Fest was organized on 26/09/2022 by NSS, promoting cultural heritage and fostering community engagement.
Encourage all Departments to cooperatively conduct Various Commemorative Days based Events		1. A special Debate on Independence Day was conducted on 13/08/2022 in association with ACN TV, focusing on national progress and challenges.
		2. Various competitions were organized by the English Department on 03/09/2022 to celebrate Vinayagar Chaturthi, engaging students in cultural activities.
		3. Teachers' Day was celebrated on 05/09/2022, honoring the contribution of teachers to education and fostering appreciation among students.
13. 1		4. The Onam Festival was celebrated on 07/09/2022 with cultural programs and traditional rituals.
1		5. Pongal was celebrated on 13/01/2023 with cultural events and activities reflecting the Tamil harvest festival.
3		6. National Science Day was celebrated on 28/02/2023, promoting awareness of scientific advancements and achievements.
Guidance and support to Placement Office to conduct Placement Drive		A Placement Drive was conducted with the company Hiremee on 01/10/2022, providing placement opportunities for final-year students.
Prepare AQAR	13.	The AQAR (Annual Quality Assurance Report) for the academic year 2021-22 was prepared by the IQAC team, documenting and analyzing the academic performance and quality measures of the institution.

Name of the statutory body

Name

Date of meeting(s)

College Governing Body

08/07/2023

14. Whether institutional data submitted to AISHE

Year

Date of Submission

2023-24

22/03/2024

15. Multidisciplinary / interdisciplinary

The institution's vision is to empower female students from rural backgrounds, enabling them to realize their career goals. The curriculum, created by the affiliating university, incorporates a multi-disciplinary and inter-disciplinary approach. The institution aims to provide students with a well-rounded exposure to various subjects and experiences. The college has consistently adopted a multidisciplinary approach in both academics and extracurricular activities. The university structures the curriculum for its affiliated colleges according to UGC regulations. Every program is carefully crafted to ensure students acquire substantial knowledge, even in non-major subjects. The curriculum is complemented by

hands-on learning, which stimulates intellectual curiosity and enhances understanding of the chosen field. The updated syllabi for all programs include components from various disciplines. All university courses are credit-based. The development of both practical and cognitive skills is prioritized through a blend of theoretical and practical instruction. Skill Development Certificate courses are available for students under the "Naan Mudhalvan Scheme." In the near future, students will be encouraged to attend seminars, conferences, and special lectures at the college.

16. Academic bank of credits (ABC):

The curriculum currently followed at Bharathiyar University includes credits for all courses. The ABC regulation encourages a blended learning approach, where students can earn credits from different HEIs registered under the scheme via SWAYAM. Our institution has already begun promoting participation in national educational programs like MOOCS, SWAYAM, and NPTEL for both faculty and students to gain academic credits. A significant focus is placed on internal assessments, which enables faculty to create a variety of assessments and assignments to evaluate students not only on memorization but also on their ability to generate knowledge. Measures are being taken to register under the ABC framework, allowing students to take advantage of multiple entry and exit points in their academic programs. Workshops are being organized for teaching staff to improve their understanding of the Academic Bank of Credit (ABC). These workshops will include subject experts, alumni, university representatives, and industry leaders to ensure the syllabus is in line with current industry requirements. To enrich their educational experience, students have the opportunity to earn additional credits through extracurricular activities like NSS, NCC, sports, and add-on courses.

17. Skill development:

Navarasam Arts and Science College for Women is focused on delivering education that is centered around knowledge, values, and skill development to fulfill its vision. Acknowledging the importance of providing women with the necessary skills for personal and career advancement, NASCW has introduced numerous initiatives to promote comprehensive development and equip students for success in a competitive world. Students are given access to various resources such as library books, scientific journals, e-journals, academic software, e-learning platforms, and open-source programs.

In addition to its standard academic curriculum, the college places strong emphasis on nurturing soft skills, language skills, and life skills. The college offers skill development courses like Data Analytics, which are designed to provide job security for the future. Entrepreneurial courses, such as aari work, allow students to apply their creativity and develop new skills. The college is actively working to introduce new skill development courses under the National Skill Development Corporation. It organizes frequent skill-enhancement workshops, seminars, and guest lectures by industry professionals covering a wide range of topics such as communication, leadership, financial literacy, and digital marketing to prepare students for personal and professional growth. The institution fully recognizes the value of skilling courses, and as skill enhancement is part of its mission, efforts are continuously made to inspire students to expand their skill sets.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NASCW carries a rich legacy that embraces our culture and heritage, which plays a crucial role in contributing to the progress of civilization through the provision of appropriate knowledge, actions, behaviors, and practices. The institution acknowledges the importance of teaching students values such as respect and acceptance that extend beyond religious, cultural, linguistic, and economic differences. To facilitate the integration of the Indian Knowledge System, the college includes the study of Indian languages like Tamil and Hindi in the Part I syllabus of undergraduate programs. Cultural events are regularly organized by the college to nurture cultural and social values among students. The institution observes all national commemorative days, with full participation from faculty members in promoting cultural, social, and educational inclusivity. The inclusion of various art forms and the hosting of cultural festivals within the college curriculum promote national unity and philosophy in teaching practices. Educational trips to historical locations also enhance the integration of knowledge.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Navarasam Arts and Science College for Women (NASCW) focuses on Outcome-Based Education (OBE) to align its academic offerings with clear goals and measurable results. The college is committed to ensuring that every student, whether at the undergraduate or postgraduate level, develops the necessary skills and knowledge as set out in the program-specific outcomes (POs) and course-specific outcomes (COs). As an affiliate of Bharathiyar University,

Coimbatore, NASCW adheres to the full syllabus approved by the university. Each course offered by the college is structured with defined program objectives, outcomes, and program-specific outcomes, giving students a clear understanding of what they will achieve by the course's conclusion. This systematic approach lays the foundation for continuous improvement. Learning is assessed based on how well students grasp the material being taught. Through the OBE model, NASCW strives to prepare graduates with a broad range of competencies, equipping them to handle challenges in their professional lives and pursue further academic goals. Students are informed about the assessment methods and the minimum required scores for course completion. Evaluation for each course is based on various factors like internal tests, attendance, presentations, and class participation, all of which are explained to students at the beginning of each semester. The college provides the necessary physical infrastructure and employs qualified teachers who actively involve students in research-oriented activities, which are vital for the teaching-learning process. Furthermore, students engage in internships as part of the curriculum, providing them with practical experience and exposure to real-world work environments.

20.Distance education/online education:

The institution offers online classes for student teachers and encourages them to enroll in online certificate courses. Students are prompted to register for online certificate programs like NPTEL, SWAYAM, and other similar platforms, with adjustments made to the timetable to accommodate these courses. The introduction of initiatives like SWAYAM, which offers high-quality educational programs, and the promotion of Open Source Software for Education, has proven to be extremely beneficial for both students and faculty, supporting educational and professional usage of open-source software. Students also enrolled in courses from platforms like Coursera, earning extra credits upon successful completion. Online learning was actively promoted, especially during the pandemic, and students were encouraged to take online courses from both domestic and international universities. The college website allows students to access their syllabus, study materials, and submit their assignments.

Extended Profile

1.Programme

1.1	764
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1179
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	403
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	440
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	86
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	86
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	75
Total number of Classrooms and Seminar halls	
4.2	309.8
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	400
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a well-designed curriculum which ensures that it meets the needs of students and stakeholders. It has a student – centred approach, incorporating Innovative teaching – learning methods, and leveraging technology to enhance the learning experience. To make sure that students attain the desired learning outcomes, continuous assessment and evaluation, lesson plans, course outcomes and objectives, student learning outcomes are also necessary. Our commitment is to provide a culture of continual development, a clear curriculum design and strong assessment procedures which also ensured the best outcome of the curriculum delivery. By doing this, we guaranteed excellent, pertinent / relevant and successful in reaching the effective learning outcomes. Thus, in turn, produced 01 gold medals and 37 university rank holders in the university examination of the academic year 2022 - 2023.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.navarasam.edu.in/documents/Program Course Outcome all.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the college will be issued to the students at the time of the college reopening. Students will receive notifications via WhatsApp groups and circulars regarding the dates of the internal tests for both practical and theory. The reopening date will be decided by the administrative academic council. The academic calendar will be incorporate each department's proposed activity and internal assessment. The academic calendar is a comprehensive schedule outing the academic activities and events for the entire academic year. It includes the following components:

- Code of Conduct & Ethics
- Commencement of Classes
- Internal tests 1,2 and 3 dates
- Placement training
- Placement drive
- Proposed Activities of each Department
- MOU's sign
- Internship
- Details of holidays
- Class Committee Meeting
- Model Examination I & II dates
- Last working day detail
- Tentative Bharathiar University Practical & Theory Exams
- Commemorative days, events & festivals
- Once the academic calendar has been approved by the principal it is uploaded on the college website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.navarasam.edu.in/documents/Academic Calendar 2022 2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

188

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has incorporated a variety of courses into its curriculum; some are designed to improve professional skills, while others are meant to instill general skills like human and social values, environmental awareness, etc., which promotes pupils' overall growth, the ethics classes. Human values. All programs incorporate Human Resources & Organizational Behavior and Community Outreach (HVCO) through NSS and NCC Environmental Studies into their curricula.

1. Gender Studies:

Sensitivity to gender Combining theory and practice is how gender sensitivity and gender sensitization are achieved. There are numerous opportunities for practical gender-sensitive experiences that allow students to engage with real-world scenarios, including fieldwork, community outreach, and gender-sensitization.

Events including quizzes, Miss-Ethnic, role-playing, and elocution competitions on great women personalities and women's empowerment are held. The "Gender Sensitization and Social Responsibility" program that was held. The past five years have seen the implementation of about numerous programs, including "Awareness on Sexual Harassment at Workplace," "Theme: Laws related to Women," "Cervical Cancer Awareness," "An Orientation on Behavior and Discipline of Girl Students," and "Violence against women-Safeguards-awareness of women laws."

2. Human Rights:

"Human Rights" is a one-credit course on human values that is available to all students as an elective or subject to take at least once during their academic degree. in light of social development initiatives such as working with non-governmental organizations, setting up blood drives, health screenings, hygiene and health workshops, environmental awareness campaigns, river cleanup campaigns, and seminars on gender, public health, and social issues, among other topics. The faculty members in charge of each campus or institution keep an eye on all of the activities. The college also requires all students to sign up as NSS Volunteers as a crucial component of their participation in social activities throughout their academic career. It seeks to instill morals, values, and socially conscious traits. Students plan discussions, awareness campaigns, street plays, and other events.

3. Environmental Studies:

All undergraduate programs contain a course worth three to four credits. Numerous events, including seminars, workshops, guest lectures, industrial visits, and field trips, were planned for students in all programs to raise awareness of environmental and sustainability issues. Every year, students actively participate in the celebration of Environment Day, Earth Day, and Water Day. Periodically, lectures and workshops covering a range of environmental sustainability topics are held.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

415

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.navarasam.edu.in/documents/2022-23%20Feedback%20Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.navarasam.edu.in/documents/2022-23%20Feedback%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

403

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

403

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers have to deal with different types of students during teaching and learning process. Few are very bright who understand learn very fast and some are quite weak to learn and grasp the instructions very slowly.

Activities for Advanced learners:

- Encouraging them to complete NPTEL and Online courses.
- Assignments or tasks like participation in seminars/ Conferences and other events.
- Assistance for industry internship and field trainings

Activities for Advanced learners:

- Assignments in the form of solving previous years question papers.
- Supply of question bank for practice.
- Personal attention and counselling for providing special assistance and problem solving techniques.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/documents/Orientation 2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1179	86

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students centred teaching methods also known as learner- centred teaching, put students at the centre of the learning experience. These methods encourage students to be active participants in their learning and to take responsibility for their own learning pace and progress.

In Students- centred teaching

- Students learn to listen effectively and share their ideas.
- Students learn to take on different roles and responsibility.
- Students develop a sense of community and respect for each other's differences.
- Students learn to work through disagreements.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.navarasam.edu.in/documents/Students%20Centric 2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members prepare Video lectures for their course for effective learning. To build good personality and attitude soft skills courses were introduced to improve Communication skills, Presentation skills, Self-motivation, and leadership quality and team work.

Learning Management system, Industrial visit, Quality assessment, E-Assignments supply of subject materials through soft copy are some of the practices adopted by the institution. Lecture videos, Question bank, Web reference, Brain storming sessions are used for students learning. Internet facility encourages the students to enroll for SWAYAM, NPTEL, MOOC courses and Online Tutorials. All departments have been provided with required hardware and software components for the smooth conduct for academic activities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

86

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

86

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full-time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

619

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Regular periodic evaluation of each student is done by the college. Internal assessments mechanism includes assignments, seminars, unit tests and other evaluation methods. The college uses a variety of methods to assess students knowledge skills and attendance. The college ensures transparency in internal assessments. The college communicate the assessment system to students in advance. The college displays the performance of students on the notice board.

Continuous Assessment, End-of-unit tests, mid-unit tests are conducted by teachers according to the requirements of the course. Regular departmental meetings are held to ensure continuous monitoring, evaluation which give scope to adapting to the system in place.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.navarasam.edu.in/documents/Academic Calendar 2022 2023.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Class Committee Meeting:

It provides a forum for students to voice their concerns, suggestions and grievances related to their educational experience. The Committee discuss issues such as facilities, resources, student services and policies regarding institution.

The following points are usually discussed in the meeting

- Course details, Time table, class tutors, Subjects handling staff, course internal marks, Attendance and University exams.
- Remedial class for slow learners.
- Advice for students to make best use of library, Net labs and other facilities provided by the institution.
- Student's punctuality attentiveness in the class avoiding absentees, scoring good marks in CIA and in University exams.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.navarasam.edu.in/documents/Academic Calendar 2022 2023.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes represents the fundamental rationales for a specific programme and is derived from programme's statement POs are specific measurable statements concerning the knowledge skills, abilities, attitudes and attributes a graduate should possess upon program completion. It is broader than CO and it assesses the students commutative learning across the courses at the programme.

Course Outcome is the outcomes of a particular course of the programme. Every programme has core course which have their own previously established aims to achieve. Each course with in the programme is created to collective meet the desired PO. The COs are laid out in the form that makes it possible to measure the. COs are aligned with PO but are typically narrowed them as it measures the incremental knowledge and skills, that students develop bit through the program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.navarasam.edu.in/documents/Program Course Outcome all.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has implemented a variety of methods to assess the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). The quality of teaching and learning, along with the soft and hard skills developed in students, is reflected through these outcomes. Therefore, the institution ensures that a high level of attainment is consistently monitored and evaluated on a periodic basis.

The institution conducts two internal assessments each semester and has put in place a framework aimed at achieving the desired COs and POs. The evaluation of COs, POs, and Program Educational Outcomes (PEOs) is carried out using both internal and external assessment methods. The external assessment process is subject to review by external examiners from the university. The Continuous Internal Evaluation (CIE) matrix incorporates internal exam marks, model exam results, and assignments. In addition to these exams, the institution also conducts classroom seminars, home assignments, and project work, all of which provide significant opportunities to assess and evaluate student outcomes.

Based on these assessments, the institution designs various programs to ensure a sustained high level of attainment of outcomes. Upon completing their degrees, many of our B.A., B.Sc., B.Com., M.A., M.Sc., and MCA graduates have secured government positions across different sectors or become lecturers in both government and private colleges. Additionally, several B.A., B.Sc., and B.Com. graduates have pursued post-graduate studies in fields such as M.Sc., M.Com, MCA, and M.A., enabling the institution to track the number of students advancing to further education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.navarasam.edu.in/documents/Program Course Outcome all.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

440

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.navarasam.edu.in/documents/2.6.3_Annual%20Report%202022-23_Final_Navarasam%20College.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.navarasam.edu.in/documents/sss_22_23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

08

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.tn.gov.in/student-projects-scheme/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution fosters a healthy atmosphere with excellent infrastructure and resources for students and teachers. By organizing diverse activities, it nurtures young minds and promotes an innovative ecosystem. Practical knowledge is imparted through workshops, seminars, industrial visits, and educational tours. Departments encourage creativity and critical thinking by conducting Essay Writing, Poetry, Drawing, Doll making, Paper Presentations, Poster and Model competitions.

To support holistic development, the institution provides academic and infrastructural facilities, including final assistance, well-equipped laboratories, and access to high-speed internet. Various beneficiary clubs and skill develop courses are available, ensuring students acquire competencies essential for their careers. This comprehensive approach only enhances learning but also inspires creativity, critical thinking, and practical skills.

Through these initiatives, the institution plays a pivotal role in shaping students into capable individuals prepared to real-world challenges. Its unwavering commitment to innovation and excellence ensures a dynamic learning environm fostering intellectual and personal growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.navarasam.edu.in/club.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

35

File Description	Documents
URL to the research page on HEI website	https://navarasam.edu.in/documents/GUIDE%20LIST%2022-23.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution actively engages in extension activities within the neighborhood community, aiming to sensitize students to social issues and promote their holistic development. These initiatives foster a sense of responsibility and community impact among students throughout the year. The institution effectively operates a National Service Scheme (NSS) unit, which plays a significant role in organizing and implementing various outreach programs.

The NSS unit comprises dedicated volunteers who lead impactful activities to address pressing societal concerns. Notable initiatives include Road Safety Programs to promote safe commuting practices, Dengue Awareness Campaigns to educate the community on preventive measures, and Tree Plantation Drives to support environmental sustainability. These activities not only benefit the community but also instill values of social commitment and teamwork in students.

By participating in such programs, students gain practical exposure to real-world challenges, enhancing their problem-solving skills and empathy. The institution's focus on community engagement and social responsibility ensures that students develop into well-rounded individuals equipped to contribute meaningfully to society. These efforts reflect the institution's commitment to creating a positive and lasting impact both within and beyond its academic environment.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/documents/FAIR%20COPY%20OF%20NEWS%20LETTER%202022-2023%2026.03.2023.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

43

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

94

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution nested in the heart of the Erode, stands as a beacon of higher education dedicated to Women's empowerment and academic excellence. An essential component of this esteemed institution is its robust infrastructure, designed to provide students with a comprehensive and immersive learning experience.

The academic buildings are thoughtfully designed with spacious classroom equipped with modern amenities including (Black Board, Green Board, Smart Board, projectors and Interactive session through questioners which fostering an interactive learning atmosphere. Our college have equipped with advanced laboratories. Computer science Lab which has advanced specification and Updated Computing Software in all systems. The science laboratories are well equipped with the necessary instruments and Chemicals to support various disciplines including physics, chemistry and Bio Chemistry. These labs enable staffs to engage in practical experiments, enhancing their understanding of theoretical concepts.

We have advanced Communication Lab with cutting-edge-technology that help the students to become mastery over their skills in LSRW. we believe in the importance of physical fitness and recreation our college boosts an impressive range of sports facilities, including ground for Indoor and outdoor games and Gymnasiums. These facilities enabling the students to develop their physical skill, built team work and cultivate a healthy life style. We have spacious and furnished seminar hall and Auditorium, which has more than thousand seating capacity, for hosting Guest lectures, Workshops, FDP, National and International Conferences and Cultural events like Annual day, Breeze, Grub fest etc., The hostel facilities are thoughtfully designed offering an comfortable living environment complete with essential amenities including Spacious Dining hall, Visitors hall and living area etc.,

Safety and security on campus prioritized with, strict measures in place to protect student well-stricter faculties and emergency protocols help ensures a secure learning enviroined while health facilities are easily accessible for the medical needs. Our institution place a crucial role in enhancing the learning experience for its students w the blend of academic resources, residential facilities and extracurricular opportunities, college creates a nurturing environment that encourages personal and academic growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.navarasam.edu.in/lab.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college boasts a fully equipped gym, designed to meet the diverse fitness needs of our students. Adjacent to the gym, we have well-maintained badminton and basketball courts, providing ample opportunities for both recreational and competitive play. To further enhance their skills, we regularly organize friendly matches with local teams, fostering a spirit of camaraderie and teamwork. In addition to our physical activities, we are committed to promoting mental well-being and intellectual growth through regular yoga sessions. These classes help students relax and focus, contributing to a balanced and healthy lifestyle. Moreover, our college hosts a variety of competitions, including chess tournaments, which encourage Strategic thinking, problem-solving, and healthy competition among students. These activities aim to Develop not only physical fitness but also critical thinking and interpersonal skills, ensuring a well- rounded educational experience.

Cultural

We provide a vibrant platform for students to showcase their talents, creativity, and diverse backgrounds throughout the year. Our range of exciting events fosters a sense of community and celebrates the rich cultural heritage of our institution.

One of the highlights of our academic calendar is the Annual Day celebration, a grand event that honors our highest achievers, including class toppers, students with centum marks, the Best Library User, and those with perfect attendance. We also recognize faculty members who have produced exceptional results, reinforcing our commitment to excellence in education. In addition, our cultural festival, & quot;Breeze," serves as an interdepartmental competition where students can demonstrate their skills in music, creativity, and other talents. This event encourages healthy competition and camaraderie among students. To promote women entrepreneurs, we host the "Grub Fest" each year, celebrating the culinary talents of our students while fostering a spirit of entrepreneurship. Additionally, we organize Food Feast events to promote the culture of unity in diversity, allowing students to share and appreciate a wide array of cultural cuisines. These initiatives not only enhance our college community but also provide meaningful opportunities for personal growth and connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.navarasam.edu.in/playground.php

4.1.3- Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

75

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.navarasam.edu.in/documents/ICT_tools.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.3 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.3.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

309.8

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our institution is proud to have a fully automated and digitalized Central Library with INFLIPNET & DELNET, that significantly supports the academic needs of our students and faculty. The library boasts an impressive collection, including:

- Total Books: 30,599 across all streams
- E-Books: 370,000
- E-Journals: 6,000
- Reference Books: 875
- CDs: 1,277

The library infrastructure is designed to enhance the learning experience, featuring:

- Comfortable reading spaces
- A dedicated loan book section
- Reference sections for in-depth study

In addition to the Central Library, there are Department Libraries located within respective academic departments, facilitating ease of access to subject-specific resources for students. Each academic year, both the Central and Department Libraries continuously enrich their collections by acquiring new books in alignment with syllabus updates. This proactive approach ensures that students have access to the most current information and resources in their fields of study.

To manage our extensive collections efficiently, we utilize the Dolphin Integrated Library Management System (version 5.0.100) for cataloging and tracking library Books. This automated system helps streamline operations, making it easier for students and faculty to find and borrow books and resources. Furthermore, recognizing the diverse needs of our student body, we have established a specialized section in the library dedicated to students preparing for competitive exams such as TNPSC, UPSC, and TRB. This section is tailored to provide essential resources and study materials for aspiring candidates, ensuring that they have the necessary tools to succeed. In conclusion, our institution's library serves as a vital learning resource, equipped with modern automation and a wide range of materials that cater to the diverse academic needs of our students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.navarasam.edu.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

193.463

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

103

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Providing Our institution has provide comprehensive and immersive learning experience to the students.

Our infrastructure includes:

- IT hubs: A centralized hub that serves as a one-stop-shop for all IT related needs, providing students with access to advanced computing resources, software and technical supports.
- Wi-Fi: Our campus is equipped with high-speed Wi-Fi enabling students to stay connected and allowed online resources from anywhere on the campus.
- Communication lab: A specialized lab designed to enhance student's communication skills featuring advanced equipment and software for audio-visual presentation, video conferencing and language learning. By providing these advanced IT facilities in our institution aims to equip students with the technical skill, knowledge and expertise required to succeed in today's digital era.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://navarasam.edu.in/documents/College%20ICT.pdf

4.3.2 - Number of Computers

400

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

602 . 58

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution maintains its own maintenance policy which is approved by the head of the institution. As per the maintenance procedure, the college obtains and renews all the necessary certificates from the Government in the stipulated time period without any delay. Furthermore, with the help of the supervisors the building, water tank, electrical connection etc., is timely monitored. The college building is maintained with the proper intervals of time. The electrical connections in the office room, classrooms, departments, library, and toilets are frequently scrutinized by the college electrician. In Lab, Stock, utility and maintenance registers are maintained by the well-trained Lab Admin's and assistants. Internal Stock verification is done at the end of every Academic year. Fire extinguishers are maintained in the lab and all necessary places. In Library, Classification of stacks is carried out the internal stock verification at the end of every year. Invoices for the purchase of sports equipment are filled properly. To ensure optimum utilization of computers, timetable for practical classes is prepared in advance. Online comprehension tests, quizzes and assignments are conducted in Internet Lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.navarasam.edu.in/library.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

460

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

659

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://www.navarasam.edu.in/documents/FAIR%20COPY%20OF%20NEWS%20LETTER%202022-2023%2026.03.2023.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

254

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

254

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

214

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

122

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

69

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Navarasam Arts and Science College for Women ventures its students to be a part of administration, cocurricular and extra-curricular activities by introducing them to “Student’s Union Council” of the college which fosters them to holistically learn about administration at various levels. The Student Council of the college is responsible for conducting college activities like Freshers Day, Religious festivals/prayers, National Celebrations, Farewell Parties, etc. Students play a key role in the council as they hold various

positions like President, Vice President, Secretary, Treasurer and other designations. These students are handpicked by analyzing their academic and overall performances from all aspects. Along with the Student Council which is common to the college, various other department and college associations are also presided by student's forum selected from various majors. The major functionality of these students is to play a key role in all these council's pertaining to quality improvement initiatives and smooth functioning of the institution. Moreover, the student council's pivotal role in upholding discipline within the college underscores its multifaceted support in maintaining an enriching educational environment. The Union also ensures student participation in all the socially committed programs of the college. To develop leadership qualities and make students be aware of the roles, responsibilities and functions of a leader, Leadership training programmes are conducted for the Student Council members annually. College associations take initiative for promotion of activities related to Academics; Skill Enhancement programmes, Co-curricular and Extra-curricular activities.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/student_council.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

124

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Navarasam Arts and Science College for Women strives to live up to its college vision of “Promoting rural women empowerment and elevating the community”. This is strongly supported and maintained through a healthy relationship between alumni and other members of the college. An active Alumni Association contributes in Academic Welfare, Student Support as well as Mobilization of resources both financial and non-financial. The Alumni Association acts as a powerful platform to highlight the achievements of the College and Alumni and to create support for the needs of the college like Networking, Sharing of Expertise and Resources. Alumni from government service who chaired a program for our college is one of the notable events which empowered the students to pursue government jobs by clearing examinations. The Alumni Association actively fosters connections between Alumni and Current students,

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/documents/5.4.2_Alumni_Contribution.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Promoting rural women empowerment and elevating the community

Mission: Promoting rural women empowerment and elevating the community,

Mission to develop potential academic excellence and quality education

To create and promote career opportunities for students

To inculcate awareness and self –reliance among rural and weaker sections

To promote a cultural and spiritual enrichment and create socially responsible citizens.

To provide the livelihood atmosphere with modern technological infrastructure.

Nature of governance

The Nagamalai Navarasam Educational Trust, established by visionary leaders, founded the college on a 16-acre campus at Arachalur. This initiative was made possible through the collective efforts of 30 members from diverse backgrounds, including agriculture, law, banking, and farming, who contributed to the trust's mission. Their combined efforts laid the foundation for an institution committed to excellence in education and holistic development.

The college's administrative committees play a pivotal role in designing and implementing institutional policies. The active participation of the Principal, Heads of Departments (HODs), and faculty members is integral to the academic decision-making process, aligning with the college's vision and mission. Faculty members significantly contribute to governance and development by serving on various committees, such as the Academic Council, Internal Quality Assurance Cell (IQAC), Admission Committee, Examination Cell Committee, NSS Unit, Women's Counseling Cell, Anti-Ragging Committee, and the Committee for SC/ST and OBC welfare.

These committees ensure effective administration, quality education, and a safe, inclusive campus environment. Through collective leadership and active engagement, the institution continuously strives to empower students and uphold its commitment to academic and social excellence.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/plan.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

The Executive Committee of the institution comprises the President, Secretary, Treasurer, and Executive Council Members, playing a key role in governance and decision-making. The Principal serves as the executive head of the institution, authorized to make decisions on academic, administrative, and financial matters in alignment with the policy guidelines established by the Executive Committee.

The Internal Quality Assurance Cell (IQAC) is an integral body, chaired by the Principal and coordinated by a faculty member selected for the role. The IQAC includes representatives from management, faculty, non-teaching staff, alumni, and students, ensuring a collaborative approach to enhancing quality standards. Its primary focus is on establishing and maintaining quality benchmarks in academic and administrative activities across the college.

Heads of Departments (HODs) oversee the day-to-day administration, teaching, research activities, and addressing the concerns of students and staff within their respective departments. They ensure smooth departmental operations while contributing to the institution's broader objectives.

This robust administrative structure, with defined roles and responsibilities, fosters an environment of transparency, efficiency, and continuous improvement, ensuring the institution's commitment to excellence in education and overall development.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/history.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy planning plays a vital role in the institutional growth.

Our institution adopts a strategic planning approach to achieve its objectives effectively. The planning process involves implementing various strategic methodologies to guide decision-making and resource allocation. These methodologies ensure that actions are well-structured and aligned with the institution's

goals, maximizing success. By prioritizing careful analysis and forward-thinking strategies, the institution creates a framework for sustainable growth and continuous improvement. This systematic approach enhances efficiency, promotes innovation, and ensures that all resources are utilized optimally to support academic excellence and holistic development. Through strategic planning, the institution remains committed to its vision of fostering a dynamic and thriving educational environment.

List of perspective / strategic plans

1. Efficient teaching
2. Participative management
3. Constant Internal Quality & assurance System
4. Ensuring effective governance
5. Employee's advancement & Welfare
6. Our college offers an excellent Mentoring system.
- 7. The mentors ensures that their mentees Mentor system makes the Bridge between teachers and students
- 8. Mentors communicate with fellow faculty to help their mentees
- 9. Mentors act as a role model and facilitate leadership by developing interpersonal skills.
- 10. Milestones
- 11. Excelling in teaching learning process
- 12. Empowering students in many activities
- 13. Enhance Research capacities and outcomes
- 14. Extending collaborations and capacity building efforts Expanding opportunities for social services

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.navarasam.edu.in/documents/Academic_Calendar_2022_2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Administrative setup

Our institution was founded on 1994 aiming to create Potential academic excellence and career opportunities for the students. The executive organization of the Institution is as follows

Executive body includes Secretary, Treasurer, President, Executive committee members and Principal.

Governing body included HODs, Faculty members, Non teaching staff and students.

Secretary

Contributes to overall college strategy, delivery, governance and representing the college externally. Ratification of selections, appointments, medals and rewards passing the annual budget of the college, Annual University affiliation

Principal

Conceive and implement new ideas and plans democratically in accordance with the vision and mission of the college.

Promote institutional interaction and inculcate research development activities. Coordinating the development and implementation of a research strategy for the College and ensuring that this is consistent with the University research strategy Implementing University policy on research and innovation.

Head of the Departments

They monitor, lead, train, and manage staff. They may also conduct research and set goals. Department heads ensure that overall day-to-day activities of the Departments. Various Committees like IQAC committee, Timetable committee, Class committee, Grievances Redressal committee, Research Committee and Women cell who contribute efficiently towards the growth of academic and administrative operations

1 - The institution has effective welfare measures for teaching and non- teaching staff Incentives for faculty

Management is providing incentives for faculty members attending seminar, conference, FDP etc to promote their research activities.

Faculty members who guided research scholars are encouraged with financial support. Employees are provided the following facilities to work efficiently:

Workspace

Computing facility

Free-transportation

Identity cards

Sports facility

Medical leave

Placement training

Special DA for Research and other academic activities.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/documents/Academic Calendar 2022 2023.pdf
Link to Organogram of the institution webpage	https://www.navarasam.edu.in/documents/College Orgonogram.pdf
Upload any additional information	View File

6.2.3 Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
The management offers a range of incentives and facilities to promote research and academic excellence among faculty and staff members. Financial support is provided to faculty attending seminars, conferences, and FDPs, encouraging their professional development. Faculty guiding research scholars also receive financial incentives to further enhance the institution’s research output. To ensure efficient work, the institution provides well-equipped workspaces, advanced computing facilities, free transportation, identity cards, sports amenities, and medical leave. Additionally, employees' wards benefit from various concessions, improving their overall well-being. Faculty involved in academic or research activities are granted special On Duty (OD) leave to support their pursuits. These initiatives foster a supportive, motivating environment, helping staff and faculty excel academically and professionally. This approach not only enhances the growth of individuals but also contributes to the institution’s success and reputation, creating a productive and rewarding work culture. Excellence is recognized with rewards for faculty and staff members producing centum results or other outstanding contributions. Non-teaching staff members are also valued through benefits like Diwali bonuses, festive sweets, salary advances, and concessions for their children.	

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/silver.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

80

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution adheres to a comprehensive Performance Appraisal System for both teaching and non-teaching staff to uphold quality standards in higher education. The recruitment of staff is conducted based on the qualifications and regulations prescribed by Bharathiar University. This ensures that the institution attracts competent individuals dedicated to academic and administrative excellence.

Performance appraisal for teaching staff is conducted at the end of each academic year, focusing on their contributions to the success and growth of the institution. Key criteria include teaching effectiveness, research output, innovation in pedagogy, and involvement in departmental and institutional activities. The evaluation aims to support professional development and institutional progress.

Non-teaching staff are evaluated annually through confidential reports, emphasizing criteria such as departmental skills, work ability, reliability, technical proficiency, and collaboration with superiors. Heads of Departments (HODs) assign grades based on performance, which are then reviewed by the Principal for final assessment.

This structured appraisal system fosters accountability, recognizes contributions, and identifies areas for improvement, ensuring that the institution remains committed to its mission of delivering quality education and efficient administration.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/documents/WEBSTE%20PUBLICATION%20DETAILS.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal audits to ensure effective financial management. The Secretary, Correspondent, and Principal oversee and review the institution's income and expenditure. Office and administrative in-charges submit annual expenditure statements to the Secretary. This process helps monitor expenses and contributes to efficient organizational management. The Accounts Department maintains detailed records of all expenditures, including verified vouchers and bills. The administrative officer carries out the internal audit and submits the report to the trust for review.

Additionally, the institution adheres to statutory auditing norms for external audits. At the end of each financial year, a qualified chartered accountant audits and certifies the institution's income and expenditure. The chartered accountant prepares and presents the auditor's report to the trust for approval. This rigorous process ensures financial transparency and accountability within the institution.

File Description	Documents
Paste link for additional information	https://navarasam.edu.in/documents/6.4.1%20Audit%20Report.jpg
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds:

Our college operates on a self-financing model, primarily funded through tuition and transport fees collected from students. These fees serve as a key source of revenue, supporting the institution's operations and development. This financial structure ensures the sustainability and growth of the college while maintaining its commitment to quality education.

Funds Utilization:

Our institution emphasizes the effective utilization of funds to ensure optimal resource management. The Management and Principal periodically review income and expenses. A significant portion of the funds is allocated for staff salaries, including teaching, non-teaching, and administrative staff. Additionally, funds

are directed toward student needs, staff welfare measures, laboratory maintenance, and operational expenses. The institution also supports staff by providing incentives and organizing technical events. To enhance academic resources, funds are used for the purchase of online journals, magazines, textbooks, and reference materials. This balanced allocation ensures quality education and a supportive environment for both students and staff.

File Description	Documents
Paste link for additional information	https://navarasam.edu.in/documents/6.4.3%20supporting%20document.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a vital role in fostering quality enhancement within the institution. It gathers inputs from stakeholders, coordinates Academic and Administrative Audits, and ensures alignment with the college’s vision, mission, and policies. IQAC ensures effective implementation of academic policies, emphasizing quality sustenance and growth. It promotes ICT integration in teaching and learning processes. Faculties are encouraged to publish research articles, present at national and international platforms, and apply for funding for research, workshops, and seminars. The IQAC organizes seminars and FDPs for teachers, motivates students to engage in research activities, and facilitates access to the INFLIBNET resource for academic enrichment.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/documents/Composition%20of%20the%20IQAC 2022 2023.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching-learning processes, operational structures, and learning outcomes through periodic assessments conducted by the IQAC, as per established norms. This process records incremental improvements in various activities. The IQAC implements the institution's quality policy, aligning it with teaching and learning activities, and makes necessary modifications based on feedback and reviews. Additionally, IQAC focuses on developing and enhancing the knowledge and skills of faculty members. Faculties are encouraged to publish research papers, participate in seminars and conferences, and attend workshops and Faculty Development Programs, ensuring continuous professional growth and academic excellence

Administrative activities:

The Principal oversees the academic and administrative functions of the institution, acting as the key figure for decision-making. The Board of Management, which includes the President, Vice Presidents, Secretary, Correspondent, Joint Secretaries, and Treasurer, consults on key matters. Departmental administration is managed by the Principal in collaboration with the Heads of Departments.

Academic activities:

The Academic Calendar follows the University's prescribed norms, including UG and PG course start dates, course completion timelines, and schedules for two Continuous Internal Assessments (CIAs) and one model exam. It also incorporates tests, assignments, seminar presentations, and sufficient revision time before end-semester exams. The feedback system, guided by IQAC, evaluates the teaching-learning process.

File Description	Documents
Paste link for additional information	https://www.navarasam.edu.in/documents/2.6.3 Annual%20Report%202022-23 Final Navarasam%20College.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.navarasam.edu.in/plan.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our Institution implemented policies aimed at reducing gender bias in hiring, promotion, and tenure processes. These policies seek to create a more equitable environment for all faculty members, regardless of gender.
- We provide a safe and confidential-channels for students to report incidents of gender-based violence or discrimination through Women welfare and Harassment Redressal committees.
- Speakers and Guest lecturers from varied gender identities and backgrounds are invited to share their experiences and knowledge.
- Our Institution fosters a more equitable environment that supports the academic and personal growth of all students, regardless of their gender identity.
- We involve alumni in mentoring and advocacy programs to actively support current students.
- Women faculties are nominated as the conveners of various committees and clubs to discharge their duties efficiently.
- By implementing the above measures, or college create more equitable environments that promote and uphold gender equality, benefiting all members of their communities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.navarasam.edu.in/documents/FAIR%20COPY%20OF%20NEWS%20LETTER%202022-2023%206.03.2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The Institute specifically handle the processing and recycling of non-degradable waste, including plastics, metals, and glass.
- A dedicated team of gardeners and sweepers take care of lawns, gardens, plantation, maintenance, etc. to maintain the green environment in the campus in a regular manner.
- Our college encourage the use of digital documents to limit paper waste.
- We have set up clearly labelled bins across the institution for easy segregation of biodegradable, recyclable, and non-recyclable categories.
- We dispose the electronic waste, such as computers and other office equipment with the e-waste recyclers to safely process outdated electronics.
- We have appropriate waste water treatment systems (like septic tanks) to treat liquid waste before discharge.
- The Institute maintains rainwater harvesting systems to use the harvested rainwater for irrigation or flushing toilets.
- Through National Service Scheme, we organize Campaigns and Workshops to raise awareness about the importance of reducing, reusing, and recycling of plastics.
- The Institute encourage the use of reusable products like bags, containers, and water bottles by placing water refill stations across the campus, providing designated bins for reusable containers in food court and we organize seminars on the environmental impact of single-use plastic bags and the benefits of reusable alternatives.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4. Ban on use of plastic 5.Landscaping	D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The Institute takes measures in providing scholarships targeted at underrepresented groups to ensure equitable access to education and professional development.
- We encourage students through NSS to participate in community service, often focused on underserved populations, to build Empathy and Understanding.

- Republic Day and Independence Day are the important National festivals celebrated every year in our College Campus.
- The Institute organizes events that celebrate various cultures, languages, and traditions, such as International Days like Teachers Day, Orientation and Farewell program, Induction program, Oath, Plantation, Yoga Day, Women's Day and also festivals like Pongal, Diwali, Onam, Vinayagar Chaturthi and Ayudha Pooja celebration, Food Festivals, etc.,
- Encouraging artistic expression from diverse groups of students through musical and cultural performances, art shows, etc., through fine arts committee.
- Ensuring representation from diverse groups in decision-making processes and leadership positions within institutions through office-bearers selection.
- Students from other states may choose to learn Basic Tamil and Special Tamil.
- English Language Lab is designed to help students achieve accuracy, fluency, pronunciation and vocabulary status.
- Physically challenged students are provided with Ramps and Attendant facilities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- We provide development opportunities to empower young people to create positive change in the community through Junior JCI wing.
- Through Placement cell, we organized several Awareness and Training Sessions for the students to make them aware of the Jobs to face the Social Society.

- To effectively promote healthy food awareness among students, we organised Traditional Food Festival.
- For enhancing Election Awareness among our college students, we conducted drawing and singing competition on the topic “My Vote My Right” to make them a responsible voter.

Our students have been taken to an educational tour to the temples and various historical places

- which serves as transformative experience to enrich students’ academic knowledge and social awareness.
- Through NSS, we organised various Awareness programs to make the students understand their responsibility in the society.
- National festivals and Constitution Day are enthusiastically celebrated with activities engendering enthusiasm and national pride.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.navarasam.edu.in/nss.php
Any other relevant information	https://www.navarasam.edu.in/documents/FAIR%20COPY%20OF%20NEWS%20LETTER%202022-2023%2026.03.2023.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We celebrate Commemorative days highlighting significant Cultural, Historical, or social themes, fostering greater awareness and understanding among diverse populations.

The Institute buildings are entitled with name of great persons and visionaries like Ramanujam, Sir C.V. Raman, Kalpana Chawla, Thiruvalluvar, Vivekananda, Dheeran Chinnamalai, Dr. A.P.J. Abdul Kalam, Avvaiyar Illam Girls Hostel, bringing together diverse groups within the community around shared values and respect for those who fought for freedom and artistic expression.

The Institute takes all efforts to celebrate the National/International days, events and festivals throughout the year like Independence Day, Republic Day, birth anniversaries of A.P.J. Abdul Kalam Mahatma Gandhi, Bharathiyar, Kamarajar, and so on.

We celebrate Festivals like Onam, Diwali, Christmas, Pongal, etc., to promote the idea of unity among diverse student populations. It helps to build bridges between students of various ethnicities and backgrounds.

We conduct literary events in college not only to enhance the academic environment but also contribute to personal growth, community building, and the nurturing of creative talents among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title of the practice:

- A. Scholarships
- B. Zero-Hour class

Objectives of the practice:

- A. Educating the Students who are financially weak are identified and supported through Private Scholarships.
- B. Zero-Hour help students to develop Employability skills, build character and to prepare for Competitive exams.

Problems encountered and resources required:

- A. Improper documentations like Caste Certificate, Income Certificate, mismatch of Names in Aadhar Card and their Higher Secondary Certificates and availing more than one Scholarship are the problems encountered.
- B. Some students felt difficult in zero Hour because of lack of Self-Motivation. The Students have faced challenge in fear of making mistakes and self-confidence.
-

Best Practice-II

1. Title of the practice:

- A. IT Wing
- B. Newsletter distribution to Schools

1. Objectives of the practice:

- A. IT Wing - Increasing event participation, boosting social media engagement, and improving the college's online presence through IT Wing.
- B. Newsletter - Enhancing the effectiveness of our Newsletters in reaching schools, engaging the educational community.

Problems encountered and resources required:

-
- A. In IT Wing there could be issues with the software or tools used for flyer creation, such as file compatibility, software crashes, or lack of access to premium design tools and Incorrect file formatting.
-
- B. Schools may have limited space on notice boards, meaning that some newsletters might get removed earlier to make space for newer announcements. And sometimes, the notice boards themselves are not in easily accessible areas, and students might not see the newsletters if they are not placed in commonly visited areas.
-
-

File Description	Documents
Best practices in the Institutional website	https://www.navarasam.edu.in/documents/Best%20Practice Final 22 23.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college provides every opportunity to its students and faculties for an ethical and moral value-based self-development to meet the challenges of the dynamic teaching-learning environment. This is vital for the growth and advancement of the institution.

Salient features of the Institution:

1. Improving socio-economic challenges through comprehensive scholarship programs to promote equity and access to education.
2. By addressing the challenges in Placement, we are implementing effective Placement Training and Drive strategies, to enhance Student Employability.
3. To encourage and cultivate the habit of reading, we take students to the book fair, that can significantly impact students' reading habits and overall love for literature.
4. Incorporating Sports Competitions into the workplace for the Staff Members emphasizes the importance of maintaining a healthy lifestyle, teamwork, and physical well-being.
5. Faculty Development Programmes play a vital role in continuous improvement in Educational Institutions, leading to better teaching and stronger academic communities. As a part of that our staff have attended 1 week FDP conducted by Infosys in Chennai (30.01.2023 - 07.02.2023)
6. We celebrated Dr. A.P.J. Abdul Kalam's birthday by sharing his valuable insights and thoughts, as an educational program to the School Students by conducting competitions to encourage them to continue pursuing their dreams with integrity, responsibility, and service to the community.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To inculcate Entrepreneurial abilities in Students to face the Challenges of Corporate World.
2. Augmentation of MOU with Industries/Organizations for strengthening Internship/ Placement/ Extension Activities.
3. To provide more Skill Development Courses for the Students.
4. To support and promote Welfare measures for the Students and Staffs.
5. To sensitize and support students for participation in Community and Societal Development Programmes.
6. To increase Placement opportunities through the collaboration with higher number of Software companies.